

# BUDGET

## & PLANNING GUIDE

### FY 2024



Established: 1970  
State Planning Region 6  
Area: 10,022 square miles  
Population: 891,218



David A. Cleveland, ETCOG Executive Director  
903.218-.6400 | [www.etcog.org](http://www.etcog.org)



# ETCOG PARTNERS, MISSION & VISION



## Mission

In order to improve the Quality of Life for all of our Citizens, ETCOG pledges all of its resources to educate and assist its members to accomplish their goals.

## Vision

We are a trustworthy organization committed to providing leadership, education, and financial resources to our 14-county region.

# EAST TEXAS COUNCIL OF GOVERNMENTS



## BUDGET & PLANNING GUIDE OCTOBER 1, 2023 THROUGH SEPTEMBER 30, 2024

AS SUBMITTED TO  
ETCOG BOARD OF DIRECTORS  
ETCOG EXECUTIVE COMMITTEE

DAVID A. CLEVELAND  
EXECUTIVE DIRECTOR

**east Texas  
council of  
governments**

The logo consists of the text "east Texas council of governments" in a bold, black, sans-serif font. The words are arranged in four lines: "east" and "Texas" on the first line, "council" and "of" on the second, "govern" and "ments" on the third, and "of" and "ments" on the fourth. Three stylized trees, represented by green and black horizontal stripes, are integrated into the design. One tree is positioned behind the letter 't' in "east", another behind the letter 't' in "Texas", and a third behind the letter 'n' in "governments".



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**east Texas  
council of  
GOVERNMENTS**

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Eastman Chemical | Longview TX

# EXECUTIVE SUMMARY



3800 STONE ROAD  
KILGORE, TEXAS 75662  
903/218-6400 · Fax 903/983-1440

SERVING A FOURTEEN COUNTY REGION

September 21, 2023

ETCOG Board of Directors:

Offered for your review and consideration is the Budget and Planning Guide for the East Texas Council of Governments operations for the fiscal year October 1, 2023, through September 30, 2024 (FY 2024 Budget).

ETCOG provides a forum for elected officials to come together and solve common problems. With local elected official guidance and consent, it also administers and manages the state and federal grant programs for which it receives funds. Through various grant funding mechanisms, ETCOG is able to administer grants for four major service areas, or Divisions, which include Workforce & Economic Development, Area Agency on Aging (AAA), Public Safety, and Transportation. Each of these Divisions may be subdivided into more specific programs that correspond more or less to the grants that are received to fund them. Each collection of programs under a single Division is carefully monitored by state or federal agencies that oversee the distribution of funds allocated by the state or federal legislature for each of the programs. State and Federal authorities in turn require adherence to specific processes and procedures for receiving, disbursing, accounting, and reporting the use of funds flowing from the federal government through the state or in some cases directly from the state or federal entities.

The FY 2024 Budget is a balanced budget with revenue sources matching projected expenditures for all funds. The plan is controlled at the fund and project level with management authorized to make transfers of budgeted amounts between object class levels within a fund or project, within restrictions imposed by grantor agencies. Following are highlights of the key components of this Budget.

**Revenues-**The FY 2024 Budget, totaling \$83,421,218 reflects an overall increase of \$2,066,427 compared to the previous year. The majority of this increase is attributed to the childcare funding, with an increase of 1,803,899 compared to the prior year. The childcare industry is essential to the success of the Texas economy. A significant increase can also be seen in the 9-1-1 Emergency Communications grant for new equipment, which reflects an overall increase of 1,082,335 compared to prior year.

**Expenditures-** Since budgeted expenditures mirror available funding, the FY 2024 Budget provides for expenditures of \$83,056,494 in the Special Revenue Funds and \$364,724 in the General Fund. As highlighted above, FY 2024 total funding increased by \$2,066,427 compared to the prior year.

**Budgeted Summary Revenue for All Funds**

Funding Source	Area Agency on Aging	Public Safety	Transpor- tation	Workforce & Economic Development	GIS & Reg Tech Solutions	General Fund	FY2024 Total
Federal Award	\$4,927,186	\$ 202,247	\$ 5,918,104	\$ 51,657,708	\$ -	\$ -	\$ 62,705,245
State Award	369,216	3,537,921	2,392,676	2,029,891	-	-	8,329,704
Local & Program Income	120,488	-	815,230	55,770	88,224	-	1,079,713
Other/Carry-Over	1,199,078	63,525	2,759,336	6,462,894	-	364,724	10,849,557
In-kind Contributions	-	-	457,000	-	-	-	457,000
<b>Totals</b>	<b>\$6,615,968</b>	<b>\$3,803,693</b>	<b>\$ 12,342,346</b>	<b>\$ 60,206,263</b>	<b>\$ 88,224</b>	<b>\$364,724</b>	<b>\$ 83,421,218</b>

**Summary Comparison by Fiscal Year for All Funding Streams**

Funding Source	FY2021 Actual	FY2022 Budget	FY2023 Budget	FY2024 Budget	Budget Variance FY 2023-2024
Federal Award	\$ 42,757,436	\$ 63,380,510	\$ 61,176,073	\$ 62,705,245	\$ 1,529,172
State Award	10,329,437	7,680,726	7,635,090	8,329,704	694,614
Local Assistance	88,846	2,379,933	1,087,270	1,079,713	(7,557)
Other/Carry-Over	3,703,122	10,367,714	11,007,058	10,849,557	(157,501)
In-kind Contributions	131,437	876,750	449,300	457,000	7,700
<b>Totals</b>	<b>\$ 57,010,278</b>	<b>\$ 84,685,633</b>	<b>\$ 81,354,790</b>	<b>\$ 83,421,218</b>	<b>\$ 2,066,427</b>

**Expenditures by All Programs**

Expenditure by Category	Area Agency on Aging	Public Safety	GIS & Reg Tech Solutions	Workforce & Economic Development	General Fund	FY2024 Total	
Personnel	\$1,612,210	\$1,014,131	\$ 52,918	\$ 3,324,161	\$ 3,027,531	\$ 9,030,950	
Other Direct Prgm Exp	1,577,678	507,207	9,700	4,570,084	7,228,648	14,258,041	
Capital Equipment	-	474,000	-	3,255,747	-	3,729,747	
Direct Internal Exp	248,920	239,821	14,309	482,658	703,036	1,688,745	
Shared Costs	344,200	216,513	11,298	709,695	646,366	1,928,072	
Pass-through	2,832,959	1,352,022	-	-	48,600,682	52,785,663	
<b>Totals</b>	<b>\$6,615,968</b>	<b>\$3,803,693</b>	<b>\$ 88,224</b>	<b>\$ 12,342,346</b>	<b>\$ 60,206,263</b>	<b>\$364,724</b>	<b>\$ 83,421,218</b>

The FY2024 Budget, will serve as the financial guide to help each Division to meet their respective performance measures and enable ETCOG to continue its efforts to maximize the use of technology to achieve desired service levels, streamline operational processes, safeguard its data investment, and realize our Vision and Mission.

In addition to the budget and work plan outlined above, I would like to take this opportunity to provide an update on the projects and initiatives in which ETCOG is currently involved.

Our combined strength with our member jurisdictions has allowed us the opportunity to have completed some major initiatives this past year and we are ready to move forward with some exciting new opportunities. The progress report on the new and continuing initiatives are summarized below:



**Brownfields**

ETCOG was recently awarded a Brownfields Assessment Coalition Grant of \$1 million from the Environmental Protection Agency (EPA) through the Bipartisan Infrastructure Law. This grant will allow ETCOG to lead environmental site assessments and reuse planning throughout the region. The funding aims to revitalize and re-envision contaminated properties, fostering sustainable redevelopment across the 14-county ETCOG region. These sites, characterized by the presence or potential presence of hazardous substances, pollutants, or contaminants, often pose challenges to expansion, redevelopment, and reuse. With this grant, ETCOG will help to address these challenges through environmental remediation and planning while creating opportunities for future economic growth.

**Regional Purchasing Cooperative**

COGWORKS is a purchasing cooperative to assist local governments and agencies in reducing product and service purchase costs. COGWORKS satisfies bid law requirements for formal competitive bid processes exceeding a \$50,000 procurement threshold on behalf of participating members and, in doing so, enables members to meet purchasing needs from multi-award discount bids. The main goal of COGWORKS is to ensure direct cost savings by increasing estimated quantity sales and expenditures to participating vendors who, in turn, may offer products and services at competitive discount pricing. Of course, as a member of COGWORKS, our jurisdictions and members can secure more and more of the products and services they need at competitive prices much quicker because all the procurement work is complete.

**Regional Broadband**

ETCOG is proud to reach a milestone in the Regional Broadband Planning Initiative to have nearly all fourteen counties in the region engaged in the grassroots planning project! As of this writing, we have nearly completed the planning and project identification process for all but two jurisdictions. By the time the planning process concludes, nearly seventy broadband projects in East Texas will have been identified and planned. ETCOG has been collaborating with regional elected officials, internet service providers, and contractors to develop an action plan for each county within its fourteen-county region. With the planning process nearly complete, ETCOG will change its focus to seek funding to implement broadband projects within each county's plan. We will also move forward with demonstration projects that will focus on innovative solutions for micro-communities in East Texas, where fiber solutions to broadband service are not currently feasible.

**Grant Research**

ETCOG can assist its members with researching grant opportunities, writing grants, and post-award administration. Researching any type of grant for ETCOG members is always free of charge. We charge a minimal 5% fee for writing a grant; half of which is paid when the project begins, and the remaining half is paid upon grant submission. We can provide post-award administration for a reasonable administrative fee as needed. Our preference is to write administrative fees into the grant budget, so your organization does not have to pay out of pocket. Post-award services include maintenance of accurate records and reports, ensuring compliance with regulations, timely submission of invoices, vouchers, and bids, obtaining approvals of grant modifications, creation of monthly reports, cost transfers and closeout documentation. As of this writing, we have more clients than staff to address this need, so it is possible you may have to wait your turn in line.

**Piney Woods 9-1-1 District**

Although our 9-1-1 program remains successful under the current State program, in 2017, ETCOG began the process of forming its own Emergency Communications District. In order for the East Texas Region to form its own District, among other steps, ETCOG must secure a resolution of support from every area we serve. As of this writing, one resolution remains to be secured (not including ETCOG and our "hold back" county) and a target date of September 2024 has now been established for this transition to be complete.

Forming our own Regional Emergency Communications District will allow Local Elected Officials to set policy for the district. It will also increase funding since ETCOG would receive 100% of the land line and wireless fees generated from our service area. This move will also result in increased flexibility in the use of funds once the 9-1-1 regional system is under local elected official control.

### **Executive/Personnel Recruitment Services**

Entering its third year, ETCOG continues to offer Executive Recruitment Services to its members. Under this program, our members receive high quality recruitment services for the key staff members it needs at a significantly discounted rate compared to other options that may be available. We never take on more than two clients at a time to ensure you receive the best service possible. Be sure to reach out to me or our Human Resources Team for more details and information.

### **Regional Technology Solutions**

Also in its third year, ETCOG offers Information Technology and GIS Services to our members who need short-term or long-term assistance from highly qualified and experienced staff. If you need short-term or long-term help with IT or GIS services, be sure to contact me or an ETCOG Regional Technology Services Team member for more details and information. Also, as a member of ETCOG, you can receive a top-to-bottom IT systems health review from our staff FREE of charge.

I remain grateful for your continuing support as we seek to become the organization you need and want us to be. As we rapidly approach a new fiscal year, please accept this note as my personal invitation to share your thoughts, concerns and ideas concerning how we can serve you better. While we cannot meet every need, we will always strive to do our absolute best to serve you every time you call on any member of the ETCOG Team. I look forward to another year in your service.

With best wishes, I am

Sincerely yours,

*David A. Cleveland*

David A. Cleveland  
Executive Director



**east Texas  
council of  
governments**



Tyler Rose Festival | Tyler, TX

# BUDGET INFORMATION

## East Texas Council of Governments FY 2024 Budget Calendar

### JUNE 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

### JULY 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### AUGUST 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### SEPTEMBER 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Due Date

Item Due

- June 23
  1. List of staffing changes such as additional and vacant positions, promotions, etc.
  2. List of non-routine expenses anticipated such as equipment, hiring consultants, big ticket items
  3. Estimated total funding for each grant expected for FY2024
  
- July 7                      Operations Division will submit budget templates to directors to add FY2024 budget
  
- July 28                     Completed Budget templates due back to Operations Division (email to Liz & Wendi)
  
- July 28                     Budget narrative reflecting upcoming initiatives and plans for next fiscal year and  
List of performance measures for 2022 Actual, 2023 estimated, and 2024 estimated
  
- Aug 23                      Operations Division to review draft version with Executive Director
  
- Aug 30                      Budget sub-committee review
  
- Aug 31                      Workforce Finance & Audit Committee
  
- Sept 14                     Review and approval by Executive Committee
  
- Sept xx                     Director’s Budget Collaboration meeting
  
- Sept 21                     Board of Directors Meeting – Henderson County



# Organizational Chart



## Member Governments

### COUNTIES:

Anderson	Henderson	Smith
Camp	Marion	Upshur
Cherokee	Panola	Van Zandt
Gregg	Rains	Wood
Harrison	Rusk	

### CITIES:

Alba	Grand Saline	Pittsburg
Alto	Gun Barrel City	Point
Arp	Hallsville	Quitman
Athens	Hawkins	Reklaw
Beckville	Henderson	Rusk
Berryville	Hideaway	Scottsville
Big Sandy	Jacksonville	Seven Points
Brownsboro	Jefferson	Star Harbor
Bullard	Kilgore	Tatum
Canton	Lakeport	Tool
Carthage	Lindale	Town of Enchanted Oaks
Chandler	Log Cabin	Troup
Clarksville	Longview	Tyler
Coffee	Mabank	Union Grove
East Mountain	Malakoff	Van
East Tawakoni	Marshall	Warren City
Easton	Mineola	Waskom
Edgewood	Mt. Enterprise	Wells
Edom	Murchison	White Oak
Elkhart	New London	Whitehouse
Emory	New Summerfield	Wills Point
Eustace	Noonday	Winnsboro
Frankston	Ore City	Winona
Gallatin	Overton	Yantis
Gilmer	Palestine	
Gladewater	Payne Springs	

## Member Governments

### INDEPENDENT SCHOOL DISTRICTS:

Alba Golden ISD	Hawkins ISD	Palestine ISD
Athens ISD	Henderson ISD	Pittsburg ISD
Beckville ISD	Kemp ISD	Quitman ISD
Big Sandy ISD	Kilgore ISD	Rains ISD
Brownsboro ISD	Laneville ISD	Sabine ISD
Carlisle ISD	LaPoyner ISD	Slocum ISD
Carthage ISD	Laveretts Chapel ISD	Tatum ISD
Cayuga ISD	Longview ISD	Trinidad ISD
Crossroads ISD	Malakoff ISD	Waskom ISD
Frankston ISD	Miller Grove ISD	Wells ISD
Gilmer ISD	Mt. Enterprise ISD	West Wood ISD
Grand Saline ISD	Neches ISD	White Oak ISD
Hallsville ISD	New Diana ISD	Winona ISD
Harleton ISD	Ore City ISD	Yantis ISD
Harmony ISD	Overton ISD	

### SPECIAL PURPOSE DISTRICTS:

East Cedar Creek Water	Trinity Valley Community College
Harrison County SWCD	Tyler Junior College
Kilgore College	Upshur-Gregg SWCD #417
Panola College	Wood County SWCD #444
Smith County 911 District	

### RIVER AUTHORITIES:

Sabine River Authority
Upper Neches River Municipal Water Authority

## Budgetary Accounting Policies and Practices

### **Reporting in Conformity with GAAP:**

The East Texas Council of Governments (ETCOG) budget is prepared in accordance with generally accepted accounting principles and governmental accounting standards. These standards require that ETCOG's accounts be established on the basis of fund groups, each of which is considered a separate accounting entity. The fund groups for ETCOG are divided into the following categories for budget purposes.

**General Fund:** This fund is the general operating fund of ETCOG and is used to account for all financial resources except those required to be accounted for in another fund.

**Special Revenue Funds:** (Grant Awards) These funds are to account for the proceeds of specific revenue sources that are legally restricted to specified purposes.

**Internal Service Funds:** These funds are used to account for activities conducted on benefits received for service basis. The internal service plan accounts for allocation of certain services provided to other departments to provide a break-even result. The Direct Internal and Shared Costs Funds are Internal Service Funds.

**Component Unit:** The East Texas Regional Development Company (“ETRDC”) is considered a discretely presented component unit. The Council’s Board appoints a voting majority of ETRDC’s Board and can impose its will on ETRDC. Separate financial statements are produced for ETRDC in accordance with principles defining the governmental reporting entity adopted by the GASB.

### **Basis of Accounting:**

The modified accrual basis of accounting is used by the special revenue funds. Under this basis of accounting, revenues are recorded when they become measurable and available to pay liabilities of the current period. Expenditures are recorded when the liability is incurred.

**Accruals:** Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been met. Grant revenues, membership dues and interest are susceptible to accrual. All other revenue items are measurable and available only when cash is received by ETCOG. Vacation leave and sick leave are charged to an intermediate pool and distributed to the grant based on a percentage of direct charged salaries. Employees will be paid for accrued vacation upon voluntary termination of employment provided they have been in a permanent full-time position for six months or more. For all funds, this liability reflects amounts attributable to cumulative employee services already rendered.

## Budgetary Accounting Policies and Practices (continued)

### **Basis of Accounting (continued):**

**Retirement Plan:** In November 2013, ETCOG allowed existing full-time employees the option of entering the Social Security Plan or remaining with the former defined contribution plan with MissionSquare (formerly ICMA) and any new full-time employees could only elect to enter the Social Security Plan. In December 2021, the Council entered the Texas County and District Retirement System (TCDRS), a statewide agent multiple employer defined benefit pension plan. The System is governed by a nine-member Board of Trustees and is managed by an administrative staff in Austin, Texas. The TCDRS Act (Subtitle, F, Title 8, Texas Government Code) is the basis for administration of the System. The plan requires all full-time and part-time employees to contribute 7% of their salary each pay period and ETCOG to match at 150% with an actuarial rate of 7.55%. The employees' savings grow at an annual, compounded rate of 7% interest.

### **Budgetary Information:**

The Council's financial plan is controlled at the fund and project level with management authorized to make transfers of budgeted amounts between object class levels within a fund or project, within restrictions imposed by grantor agencies. The Board approves the financial plan for revenue and expenditures in all funds. The financial plan for the Special Revenue Fund is made on a project (grant) basis, spanning more than one year. Appropriations for all projects in the Special Revenue Fund lapse at the end of a contract period which may not coincide with the fiscal year-end of the Council. The appropriations for the General Fund lapse at the fiscal year-end. Although the financial plans are reviewed and approved by the Council's Board, they are not considered legally adopted annual budgets or appropriations. Accordingly, comprehensive budget and actual results are not presented in this report.

### **Indirect Costs:**

Indirect costs are defined by Office of Management and Budget (OMB) Uniform Guidance (2 CFR 200) as costs *“(a) incurred for a common or joint purpose benefiting more than one cost objective, and (b) not readily assignable to the cost objective specifically benefited, without effort disproportionate to the results achieved.”* ETCOG's indirect cost rate is based upon prior cost experience, documented by a cost allocation plan, and is approved by a state cognizant agency. It is ETCOG's policy to negotiate with the cognizant agency a provisional rate which is used for billing purposes during ETCOG's fiscal year. Upon the completion of an independent audit at the end of each fiscal year, the indirect cost rate is finalized with the cognizant agency.







Lake Palestine | Palestine, TX

# BUDGET SUMMARIES



**Summary of Revenues and Expenditures for All Funds**

	<b>General Fund</b>	<b>Special Revenue Funds</b>	<b>Internal Service Funds</b>	<b>Subtotal All Funds</b>	<b>Interlocal Eliminations</b>	<b>Total All Funds</b>
<b><u>Revenues</u></b>						
Federal Award	\$ -	\$ 62,705,245	\$ -	\$ 62,705,245	\$ -	\$ 62,705,245
State Award	-	8,329,704	-	8,329,704	-	8,329,704
Local Match	-	1,079,713	-	1,079,713	-	1,079,713
Other Income & Carry-Over	364,724	10,484,833	1,688,745	12,538,302	(1,688,745)	10,849,557
In-kind Contributions	-	457,000	-	457,000	-	457,000
<b>Total Revenues</b>	<b>\$ 364,724</b>	<b>\$ 83,056,494</b>	<b>\$ 1,688,745</b>	<b>\$ 85,109,963</b>	<b>\$ (1,688,745)</b>	<b>\$ 83,421,218</b>
<b><u>Expenditures</u></b>						
Personnel						
Salaries	\$ -	\$ 6,079,225	\$ -	\$ 6,079,225	\$ -	\$ 6,079,225
Fringe Benefits	-	2,951,725	-	2,951,725	-	2,951,725
Other Direct Program Expenses						
Travel	500	155,095	-	155,595	-	155,595
Professional Contract Services	20,000	1,573,480	-	1,593,480	-	1,593,480
Communications	7,550	287,960	-	295,510	-	295,510
Service Delivery	-	5,643,990	-	5,643,990	-	5,643,990
Other	336,674	6,232,791	-	6,569,465	-	6,569,465
Capital Equipment	-	3,729,747	-	3,729,747	-	3,729,747
Direct Internal Services	-	1,688,745	1,688,745	3,377,489	(1,688,745)	1,688,745
Shared Costs	-	1,928,072	-	1,928,072	-	1,928,072
Community Services	-	52,785,663	-	52,785,663	-	52,785,663
<b>Total Expenditures</b>	<b>\$ 364,724</b>	<b>\$ 83,056,494</b>	<b>\$ 1,688,745</b>	<b>\$ 85,109,963</b>	<b>\$ (1,688,745)</b>	<b>\$ 83,421,218</b>

Summary of Special Revenue Funds by Service Programs

	Area Agency on Aging	Public Safety	GIS & Reg. Tech Solutions	Transportation	Workforce & Economic Development	Total Special Revenue Funds
<b>Revenues</b>						
Federal Award	\$ 4,927,186	\$ 202,247	\$ -	\$ 5,918,104	\$51,657,708	\$ 62,705,245
State Award	369,216	3,537,921	-	2,392,676	2,029,891	8,329,704
Local & Program Income	120,488	-	88,224	815,230	55,770	1,079,713
Other & Carry-Over Funds	1,199,078	63,525	-	2,759,336	6,462,894	10,484,833
In-Kind	-	-	-	457,000	-	457,000
<b>Total Revenues</b>	<b>\$ 6,615,968</b>	<b>\$ 3,803,693</b>	<b>\$ 88,224</b>	<b>\$ 12,342,346</b>	<b>\$60,206,263</b>	<b>\$ 83,056,494</b>
<b>Expenditures</b>						
Personnel						
Salaries	\$ 1,060,355	\$ 651,621	\$ 33,887	\$ 2,355,815	\$ 1,977,547	\$ 6,079,225
Fringe Benefits	551,855	362,510	19,031	968,346	1,049,983	2,951,725
Other Direct Program Expenditures						
Travel	35,714	17,700	100	16,900	84,681	155,095
Professional Contract Services	5,924	316,906	-	1,152,721	97,929	1,573,480
Communications	138,120	12,793	1,200	104,900	30,947	287,960
Service Delivery	-	-	-	-	5,643,990	5,643,990
Other	1,397,920	159,807	8,400	3,295,563	1,371,101	6,232,791
Capital Equipment	-	474,000	-	3,255,747	-	3,729,747
Direct Internal Expenses	248,920	239,821	14,309	482,658	703,036	1,688,745
Shared Costs	344,200	216,513	11,298	709,695	646,366	1,928,072
Community Services	2,832,959	1,352,022	-	-	48,600,682	52,785,663
<b>Total Expenditures</b>	<b>\$ 6,615,968</b>	<b>\$ 3,803,693</b>	<b>\$ 88,224</b>	<b>\$ 12,342,346</b>	<b>\$60,206,263</b>	<b>\$ 83,056,494</b>

## Summary Listing of Estimated Revenues by Funding Source Special Revenue Funds

**Federal Awards** **62,705,245**

Federal awards received from the federal government through the State of Texas are the largest source of funding received by the East Texas Council of Governments. Revenues are received from the U.S. Department of Labor, Agriculture, Health and Human Services, Department of Commerce, Housing and Urban Development, Transportation, and the Department of Homeland Security.

**State Awards** **8,329,704**

State awards for ETCOG come from the Texas Workforce Commission (TWC), the Texas Health and Human Services Commission, the Office of the Governor Criminal Justice Division (CJD), the Texas Commission on Environmental Quality (TCEQ), the Commission on State Emergency Communications (CSEC), the Texas Department of Transportation, and the Texas Veterans Commission.

**Local Cash Match** **1,079,713**

Local membership dues are received from cities, counties, and special districts. Membership dues are utilized for general council expenditures and to match various federal and state programs. Local cash match is also provided by the counties for the Economic Development grant.

**Other Income** **10,484,833**

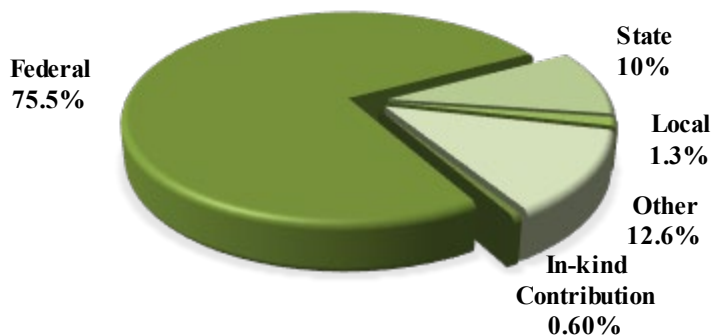
Other income includes carry-over funds, revenues from Transportation Bus Fares, Geographic Information Systems (GIS) services, Regional Technology Solutions, Program Income for the Area Agency on Aging, Investment income, ETRDC service fees, Chapman Revolving Loan fees, and match for Transportation operations provided by the Texas Health and Human Services.

**In-kind Contributions** **457,000**

In-Kind contributions represent the provision of services to a program valued in monetary terms set forth by rules and guidelines provided by state and federal agencies.

**Total** **\$83,056,494**

**Percentage Breakdown of Estimated Revenue by Source**

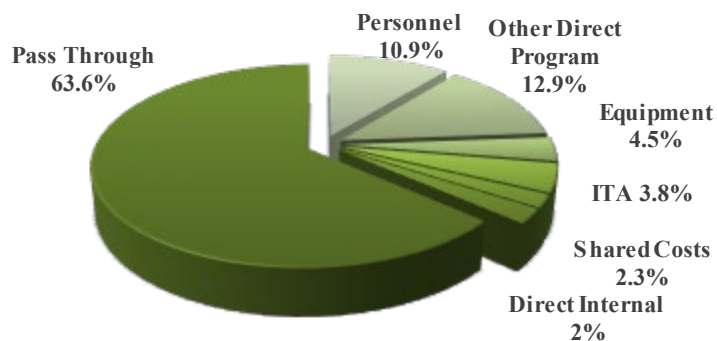




### Summary Listing of Estimated Expenditures by Category Special Revenue Funds

<p><b><u>Personnel</u></b> <span style="float: right;"><b>9,030,950</b></span></p> <p>Personnel costs include salaries and pension for full-time employees and part-time employees. Benefits for full-time employees include paid leave (vacation, sick, holidays), longevity, life insurance, pension, medical and dental.</p>
<p><b><u>Other Direct Program Expenditures</u></b> <span style="float: right;"><b>10,711,626</b></span></p> <p>Other direct expenditures include professional and contract services, travel, training, insurance and bonding, office supplies, membership dues, and workforce center expenses.</p>
<p><b><u>Individual Training Accounts (ITA)</u></b> <span style="float: right;"><b>3,181,691</b></span></p> <p>Individual Training Accounts are provided to eligible participants for training services established on behalf of a WIOA Adult, dislocated worker, out-of-school youth, or in-school youth participant.</p>
<p><b><u>Capital Equipment</u></b> <span style="float: right;"><b>3,729,747</b></span></p> <p>Capital equipment includes purchases of \$5,000 or more with a useful life of more than one year.</p>
<p><b><u>Direct Internal Expenditures</u></b> <span style="float: right;"><b>1,688,745</b></span></p> <p>Direct internal expenditures include costs of Human Resource Administration, Stone Rd. Facility costs, and Information Technology.</p>
<p><b><u>Shared Costs</u></b> <span style="float: right;"><b>1,928,072</b></span></p> <p>Shared costs are costs that have been incurred for common or joint purposes. These costs benefit more than one cost objective and cannot be readily identified with a particular final cost objective without effort disproportionate to the results achieved. Examples of shared costs include the Executive Director, the Director of Operations, and the Financial Services staff.</p>
<p><b><u>Community Services (Pass-Through)</u></b> <span style="float: right;"><b>52,785,663</b></span></p> <p>Pass through expenditures include funds which the ETCOG has oversight and monitoring responsibilities through contractual agreements with various sub-recipients for the delivery of service in the fourteen county region.</p>
<p><b>Total</b> <span style="float: right;"><b>\$ 83,056,494</b></span></p>

### Percentage Breakdown of Estimated Expenditures by Category



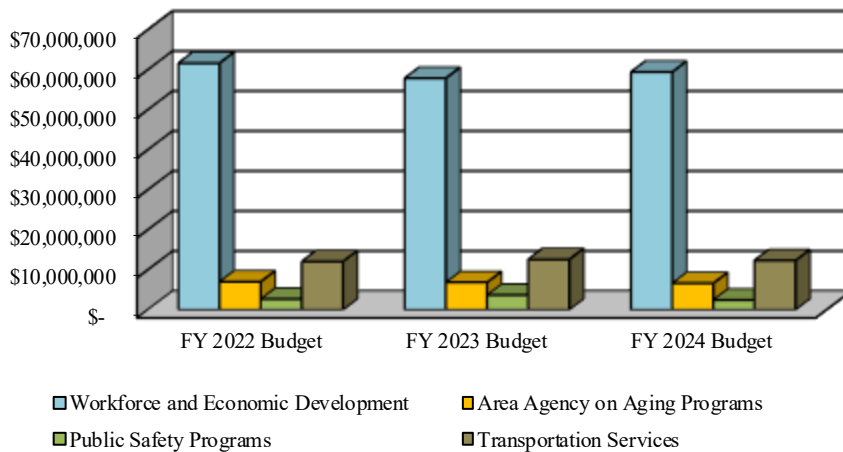
Summary of Special Revenue Funds by Grant

	FY 2022	FY 2023	FY 2024	Increase/ Decrease	
	Budget	Budget	Budget	over prior year	
<b>Workforce Programs</b>					
Workforce Innovation & Opportunity Act (WIOA)	\$ 6,433,295	\$ 6,885,978	\$ 7,200,831	314,853	5%
Child Care	45,964,239	45,186,582	46,990,481	1,803,899	4%
Temporary Assistance for Needy Families (TANF)	2,592,224	2,441,604	2,347,492	(94,112)	-4%
Supplemental Nutrition Assistance Program (SNAP)	632,295	825,426	443,289	(382,137)	-46%
Employment Services/ RESEA	618,738	691,063	742,942	51,879	8%
VR, HDJT, NDW	2,070,169	862,470	793,000	(69,470)	-8%
Trade Act	2,656,173	207,000	144,000	(63,000)	-30%
Non Custodial Parent	474,433	474,433	474,433	-	0%
Veterans & Leadership	28,000	28,000	25,445	(2,555)	-9%
Infrastructure(ISS) & Wkfc Commission Init (WCI)	187,000	300,206	215,876	(84,330)	-28%
<b>Total Workforce Programs</b>	<b>\$ 61,656,566</b>	<b>\$ 57,902,762</b>	<b>\$ 59,377,789</b>	<b>1,475,027</b>	<b>3%</b>
<b>Economic Development &amp; Loan Programs</b>					
Economic Development Assistance Planning	104,900	172,000	113,143	(58,857)	-34%
EDA-CARES Disaster Recovery	250,000	-	-	-	0%
EDA -Broadband	273,750	55,996	-	(55,996)	-100%
Solid Waste	161,848	213,158	165,158	(48,000)	-23%
Air Quality	217,233	217,233	217,233	(1)	0%
Brownfields	-	-	54,000	54,000	0%
TDA Community Development Block Grant	6,846	14,891	10,360	(4,531)	-30%
Loan Program -CLP, CLC, USDA	40,565	111,367	124,379	13,012	12%
East Texas Regional Development Co.	58,658	132,709	144,201	11,492	9%
<b>Total Economic Dev. &amp; Loan Programs</b>	<b>\$ 1,113,800</b>	<b>\$ 917,354</b>	<b>\$ 828,474</b>	<b>(88,880)</b>	<b>-10%</b>
<b>Area Agency on Aging Programs</b>					
C1, C2 & NSIP Meals	\$ 3,641,458	\$ 3,239,368	\$ 2,979,498	(259,870)	-8%
Title III-B	1,488,772	1,069,108	1,161,799	92,691	9%
Title III-D	109,000	121,018	61,936	(59,082)	-49%
Title VII-OAG & VII-EAP & SGR ALF	175,000	166,456	188,149	21,693	13%
Title III-E Caregiver	936,062	509,031	442,774	(66,257)	-13%
SGR HDM Rate Increase	82,630	82,630	79,394	(3,236)	-4%
HICAP	115,000	182,782	148,697	(34,085)	-19%
MIPPA	17,000	33,318	30,447	(2,871)	-9%
Housing Bond	29,000	16,666	-	(16,666)	-100%
ARP III-B	-	262,188	294,006	31,818	12%
ARP III-C1 & III-C2 Meals	-	475,972	510,463	34,491	7%
ARP III-D	-	35,919	34,933	(986)	-3%
ARP-III-E	-	87,834	93,668	5,834	7%
ARP-OM	-	10,056	10,003	(53)	-1%
ARP SGR	-	57,407	57,479	72	0%
Administration	450,232	515,925	522,722	6,797	1%
<b>Total Area Agency on Aging</b>	<b>\$ 7,044,154</b>	<b>\$ 6,865,678</b>	<b>\$ 6,615,968</b>	<b>(249,710)</b>	<b>-4%</b>

Summary of Special Revenue Funds by Grant (continued)

	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	Increase/ Decrease over prior year	
<b>Public Safety</b>					
9-1-1 Emergency Communications	2,010,340	2,169,830	3,252,165	1,082,335	50%
Homeland Security	179,675	163,924	192,514	28,590	17%
Criminal Justice Division	55,225	57,225	60,320	3,095	5%
Police Training	187,368	187,369	187,369	1	0%
Regional Evaluation Services	29,304	48,194	47,800	(394)	-1%
County & City Addressing	63,590	70,019	63,525	(6,494)	-9%
Coronavirus Emergency Supplemental Funding	-	61,467	-	(61,467)	100%
<b>Total Public Safety</b>	<b>\$ 2,525,501</b>	<b>\$ 2,758,027</b>	<b>\$ 3,803,693</b>	<b>1,045,666</b>	<b>38%</b>
<b>Transportation Services</b>					
Transportation Operations	7,042,331	5,220,777	4,704,777	(516,000)	-10%
Preventative Maintenance	210,000	244,000	244,000	-	0%
Regional Coordination Planning	40,191	33,500	40,000	6,500	19%
Administration	942,568	873,868	997,974	124,106	14%
Capital/Vehicles	1,675,670	3,017,982	3,123,891	105,909	4%
Mobility Management	30,000	44,833	150,000	105,167	235%
Contract Services	252,000	392,497	553,960	161,463	41%
Transportation Restricted	12,000	113,680	127,078	13,398	12%
Transportation Local Funds	1,883,679	2,657,704	2,400,666	(257,038)	-10%
<b>Total Transportation</b>	<b>\$ 12,088,439</b>	<b>\$ 12,598,841</b>	<b>\$ 12,342,346</b>	<b>(256,495)</b>	<b>-2%</b>
<b>Regional Tech Solutions &amp; GIS Mapping</b>	<b>\$ 38,742</b>	<b>\$ 72,178</b>	<b>\$ 88,224</b>	<b>16,046</b>	<b>22%</b>
<b>Grand Total Special Revenue Funds</b>	<b>\$ 84,467,202</b>	<b>\$ 81,114,840</b>	<b>\$ 83,056,494</b>	<b>1,941,653</b>	<b>2%</b>

Total Grant Revenues by Division



Detailed Line Item Expenditures by Division

	Indirect	Internal Services	General Fund	AAA	Public Safety	Transp.	GIS & RTS	Workforce & Economic Development	Total Special Revenue Funds	Total All Funds
Salaries	\$ 1,041,030	\$ 530,628	\$ -	\$ 1,060,355	\$ 651,621	\$ 2,355,815	\$ 33,887	\$ 1,977,547	\$ 6,079,225	\$ 7,650,884
Fringe Benefits	178,275	91,494	-	164,840	110,032	230,222	5,925	343,156	854,174	1,123,943
Hospitalization	142,964	81,451	-	185,712	125,517	311,461	6,460	320,722	949,872	1,174,288
Pension	203,578	103,280	-	201,303	126,961	426,663	6,645	386,105	1,147,678	1,454,536
<b>Total Personnel</b>	<b>1,565,848</b>	<b>806,853</b>	<b>-</b>	<b>1,612,210</b>	<b>1,014,131</b>	<b>3,324,161</b>	<b>52,918</b>	<b>3,027,531</b>	<b>9,030,950</b>	<b>11,403,651</b>
Staff In-Region Travel	2,000	100	500	22,770	2,350	250	-	36,024	61,394	63,994
Staff out-of-Region Travel	40,000	10,000	-	10,211	14,600	16,500	100	34,257	75,668	125,668
Committee Travel	6,000	-	-	2,733	750	150	-	14,400	18,033	24,033
<b>Total Travel Expenses</b>	<b>48,000</b>	<b>10,100</b>	<b>500</b>	<b>35,714</b>	<b>17,700</b>	<b>16,900</b>	<b>100</b>	<b>84,681</b>	<b>155,095</b>	<b>213,695</b>
Contract Services	118,000	93,082	20,000	152	295,092	990,009	-	80,842	1,366,096	1,597,178
Insurance & Bonding	12,000	6,050	-	5,771	21,814	162,712	-	17,086	207,384	225,434
<b>Total Professional Services</b>	<b>130,000</b>	<b>99,132</b>	<b>20,000</b>	<b>5,924</b>	<b>316,906</b>	<b>1,152,721</b>	<b>-</b>	<b>97,929</b>	<b>1,573,480</b>	<b>1,822,612</b>
Public Education	4,000	1,300	1,500	85,304	1,000	12,200	-	10,338	108,843	115,643
Communications	17,000	72,160	50	47,816	10,683	77,000	1,200	6,208	142,908	232,118
Meetings & Conferences	8,000	5,000	6,000	5,000	1,110	15,700	-	14,400	36,210	55,210
<b>Total Communications Expenses</b>	<b>29,000</b>	<b>78,460</b>	<b>7,550</b>	<b>138,120</b>	<b>12,793</b>	<b>104,900</b>	<b>1,200</b>	<b>30,947</b>	<b>287,960</b>	<b>402,970</b>
Supplies & Minor Office Equip	35,000	76,825	18,000	91,973	70,934	17,000	2,800	88,572	271,278	401,103
Copier Costs	5,500	33,000	1,000	813	2,000	-	-	2,200	5,013	44,513
Training Costs	20,000	61,000	-	13,365	82,420	18,000	200	23,462	137,447	218,447
Membership Dues	23,000	1,300	4,000	11,109	55	11,000	-	7,310	29,474	57,774
Meal Site Supplies	-	-	-	1,112,872	-	-	-	-	1,112,872	1,112,872
Office Lease/Remote Space Costs	-	1,250	400	26,154	-	2,800	-	830	29,784	31,434
Utilities	-	40,000	-	54,646	-	-	-	-	54,646	94,646
Computer Maint.,Repairs & Software	55,000	102,500	-	6,005	2,898	75,122	3,600	14,744	102,369	259,869
Repairs, Maintenance	4,000	91,000	-	54,308	-	131,000	-	300	185,608	280,608
Fuel, Fleet, Vehicle Usage Fee	1,000	100	-	26,675	1,500	462,000	1,800	5,575	497,550	498,650
Employee Uniforms	-	-	-	-	-	10,300	-	-	10,300	10,300
Tags/Keys	-	-	-	-	-	2,500	-	-	2,500	2,500
Inspection - Transportation	-	-	-	-	-	500	-	-	500	500
Vehicle Supplies/Bus Wash	-	-	-	-	-	26,000	-	-	26,000	26,000
Towing - Transportation	-	-	-	-	-	12,000	-	-	12,000	12,000
Tires - Transportation	-	-	-	-	-	42,000	-	-	42,000	42,000
Brakes - Transportation	-	-	-	-	-	15,000	-	-	15,000	15,000
Oil - Transportation	-	-	-	-	-	20,000	-	-	20,000	20,000
Depreciation Expenses	11,724	21,225	-	-	-	-	-	-	-	32,949
Reserve for CLC	-	-	34,770	-	-	-	-	-	-	34,770
Match, reserve and fund balance	-	-	278,504	-	-	2,450,341	-	1,228,108	3,678,449	3,956,953
Workforce Individual Training Accts	-	-	-	-	-	-	-	3,181,691	3,181,691	3,181,691
Workforce Centers Operations	-	-	-	-	-	-	-	2,097,755	2,097,755	2,097,755
Workforce Special projects	-	-	-	-	-	-	-	364,545	364,545	364,545
Capital Equipment	-	266,000	-	-	474,000	3,255,747	-	-	3,729,747	3,995,747
<b>Total Other Direct Prog. Expenses</b>	<b>155,224</b>	<b>694,200</b>	<b>336,674</b>	<b>1,397,920</b>	<b>633,807</b>	<b>6,551,310</b>	<b>8,400</b>	<b>7,015,091</b>	<b>15,606,529</b>	<b>16,792,627</b>
Human Resource Cost Pool	-	-	-	87,866	52,883	211,286	3,065	138,950	494,050	494,050
Information Technology	-	-	-	161,055	96,933	113,862	5,618	254,691	632,159	632,159
Facilities	-	-	-	-	90,006	157,510	5,625	309,395	562,536	562,536
<b>Total Direct Internal Expenses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>248,920</b>	<b>239,821</b>	<b>482,658</b>	<b>14,309</b>	<b>703,036</b>	<b>1,688,745</b>	<b>1,688,745</b>
Shared Costs	-	-	-	344,200	216,513	709,695	11,298	646,366	1,928,072	1,928,072
Community Services (Pass Through)	-	-	-	2,832,959	1,352,022	-	-	48,600,682	52,785,663	52,785,663
Costs Allocated	(1,928,072)	(1,688,745)	-	-	-	-	-	-	-	(3,616,817)
<b>TOTAL BUDGETED EXPENDITURES</b>			<b>\$ 364,724</b>	<b>\$ 6,615,968</b>	<b>\$ 3,803,693</b>	<b>\$ 12,342,346</b>	<b>\$ 88,224</b>	<b>\$ 60,206,263</b>	<b>\$ 83,056,494</b>	<b>\$ 83,421,218</b>
<b>FULL-TIME EQUIVALENT (FTE)</b>	<b>14.91</b>	<b>7.82</b>	<b>4.50</b>	<b>20.50</b>	<b>13.15</b>	<b>51.70</b>	<b>0.65</b>	<b>32.79</b>		<b>146.00</b>

Special Revenue Funds Direct Charges by Line Item Compared to Prior Years

Budget Category	FY 2021 Actual	FY 2022 Actual	FY 2023 Prior Year Budget	FY 2024 Proposed Budget	Budget Variance
Federal Award	42,757,436	49,161,409	61,176,073	62,705,245	1,529,172
State Award	10,329,437	7,808,648	7,635,090	8,329,704	694,614
Local Match	88,846	255,316	847,320	1,079,713	232,393
Other Income / carryover funds	1,082,576	710,212	11,007,058	10,484,833	(522,225)
In-Kind Contributions	131,437	-	449,300	457,000	7,700
<b>Total Revenues</b>	<b>54,389,732</b>	<b>57,935,585</b>	<b>81,114,840</b>	<b>83,056,494</b>	<b>1,941,653</b>
Salaries (Special Revenue Funds)	4,418,160	5,029,885	6,056,248	6,079,225	22,977
Fringe Benefits	708,019	671,817	836,161	854,174	18,013
Hospitalization	672,212	837,830	1,046,929	949,872	(97,057)
Pension	542,607	662,964	1,031,959	1,147,678	115,720
<b>Total Personnel</b>	<b>6,340,998</b>	<b>7,202,496</b>	<b>8,971,297</b>	<b>9,030,950</b>	<b>59,653</b>
Staff In-Region Travel	9,467	20,998	50,342	61,394	11,052
Staff out-of-Region Travel	10,096	96,507	83,928	75,668	(8,260)
Committee Travel	1,828	10,251	18,750	18,033	(717)
<b>Total Travel Expenses</b>	<b>21,391</b>	<b>127,756</b>	<b>153,020</b>	<b>155,095</b>	<b>2,075</b>
Contract Services	1,047,706	962,326	903,207	1,366,096	462,888
Insurance & Bonding	176,750	132,984	214,811	207,384	(7,427)
<b>Total Professional Services</b>	<b>1,224,456</b>	<b>1,095,310</b>	<b>1,118,019</b>	<b>1,573,480</b>	<b>455,461</b>
Public Education	119,454	124,110	72,315	108,843	36,528
Communications	86,484	101,196	131,228	142,908	11,680
Meetings & Conferences	23,993	24,700	30,825	36,210	5,385
<b>Total Communications Expenses</b>	<b>229,931</b>	<b>250,006</b>	<b>234,368</b>	<b>287,960</b>	<b>53,592</b>
Supplies	72,744	124,906	324,944	281,578	(43,365)
Copier costs	2,230	160	33,126	5,013	(28,113)
Training costs	42,915	66,356	146,708	137,447	(9,261)
Membership Dues	30,245	28,518	29,013	29,474	461
Meal Site Expenses	233,872	852,013	776,946	1,112,872	335,926
Office Lease/Remote Space Costs	29,848	28,926	141,850	29,784	(112,066)
Utilities	33,589	40,106	46,821	54,646	7,825
Computer Maintenance & Repairs and Software	293,663	229,512	421,635	102,369	(319,266)
Repairs & Maintenance	35,564	128,191	51,916	54,608	2,692
Fuel/Fleet/Vehicle Usage Fee	271,040	450,838	459,702	497,550	37,848
Maintenance - Transportation	260,748	249,206	246,500	249,000	2,500
Workforce Individual Training Accounts	1,142,698	1,318,928	3,507,258	3,181,691	(325,567)
Workforce Operations	2,306,905	2,637,742	2,123,972	2,462,300	338,328
Capital Equipment	1,890,035	304,732	3,074,662	3,729,747	655,085
<b>Other Direct Program Expenses</b>	<b>7,969,775</b>	<b>6,460,134</b>	<b>15,911,917</b>	<b>15,606,529</b>	<b>(305,388)</b>
Human Resource Cost Center	381,800	423,076	432,248	494,050	61,803
Information Technology	460,817	474,038	598,333	632,159	33,825
Facilities	334,318	293,725	514,832	562,536	47,704
<b>Total Direct Internal Expenses</b>	<b>1,176,935</b>	<b>1,190,839</b>	<b>1,545,413</b>	<b>1,688,745</b>	<b>143,332</b>
Shared Costs	1,341,926	1,521,917	1,914,164	1,928,072	13,908
Community Services (Pass Through)	36,084,320	40,087,127	51,266,644	52,785,663	1,519,019
<b>Total Program Operating Expenditures</b>	<b>54,389,732</b>	<b>57,935,585</b>	<b>81,114,840</b>	<b>83,056,494</b>	<b>1,941,654</b>
<b>FUNDED FTE POSITIONS</b>	<b>131.50</b>	<b>147.50</b>	<b>148.00</b>	<b>146.00</b>	<b>(2.00)</b>





Lindale Stadium | Lindale, TX

# SERVICE PROGRAMS

## Area Agency on Aging Division

The Area Agency on Aging of East Texas (AAA) is funded by the Texas Health and Human Services Commission (HHSC) in accordance with the Older American Act of 1965, as amended. The AAA is a provider of services to the senior population and recipients of Medicare throughout the fourteen counties in the East Texas region (Anderson, Camp, Cherokee, Gregg, Harrison, Henderson, Marion, Panola, Rains, Rusk, Smith, Upshur, Van Zandt, and Wood). The AAA's mission is to serve



as the region's leader in advocating and providing a variety of services to our senior population. These services are designed to assist older individuals in living independent, meaningful, and dignified lives in their own homes and communities for as long as possible. This is accomplished through the various programs operated through the agency which include benefits counseling; respite in-home, out-of-home, and overnight; caregiver support; case management and advocacy; health maintenance; evidence-based programs; income support; information, referral, and assistance; nutrition; public information services; ombudsman; residential repair; and transportation.

With the life expectancy of the senior population getting longer, the demand for AAA services will increase due to the agency's focus on outreach throughout the 14-county region. The AAA provides a myriad of services to older adults, their families, and the East Texas communities. The overarching goals of the AAA are to (1) enhance, advocate, and promote the quality of life of persons as they grow older to foster independence, (2) advocate for the protection and prevention of abuse, neglect, and financial exploitation of the elderly and persons with disabilities, and (3) create new partnerships and leverage funding opportunities through public and private partnerships and promote the health and wellness of older adults. The AAA has developed an integrated and coordinated planning system with our partners to build a greater service delivery system throughout the East Texas Area.

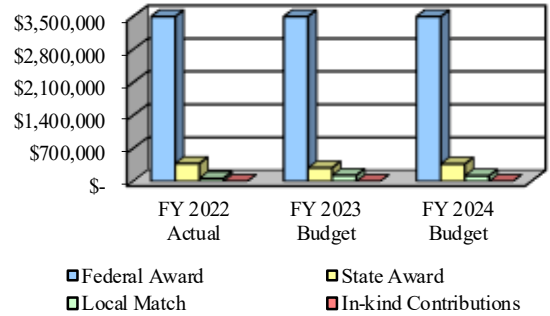
In FY 2023, the AAA enhanced efforts to develop a more robust outreach plan for target program areas (congregate meal, benefits counseling, transportation, and evidence-based classes). This is an effort to address the outcomes of the COVID pandemic which resulted in lower performance measures for these AAA programs because seniors were reluctant to attend informational and educational events and congregate meal sites.

In an effort to break the social isolation created by the pandemic, the AAA in FY 2024 will focus on bringing our seniors back to in-person activities at congregate meal sites, health and wellness classes, educational activities, and social events. Enhanced marketing and public information through outreach will be conducted to promote AAA services and events. Let's continue to work to help seniors continue to live life independently with dignity and respect which is a great benefit for all.

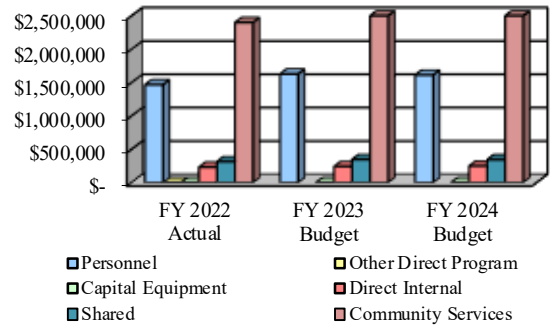


Area Agency on Aging Summary

	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget
<b>Funding Sources</b>			
Federal Award	\$ 5,133,828	\$ 4,372,556	\$ 4,927,186
State Award	381,103	287,669	369,216
Local Match	65,519	128,515	120,488
Other Income	-	2,076,938	1,199,078
In-kind Contributions	-	-	-
<b>Total Resources</b>	<b>\$ 5,580,450</b>	<b>\$ 6,865,678</b>	<b>\$ 6,615,968</b>

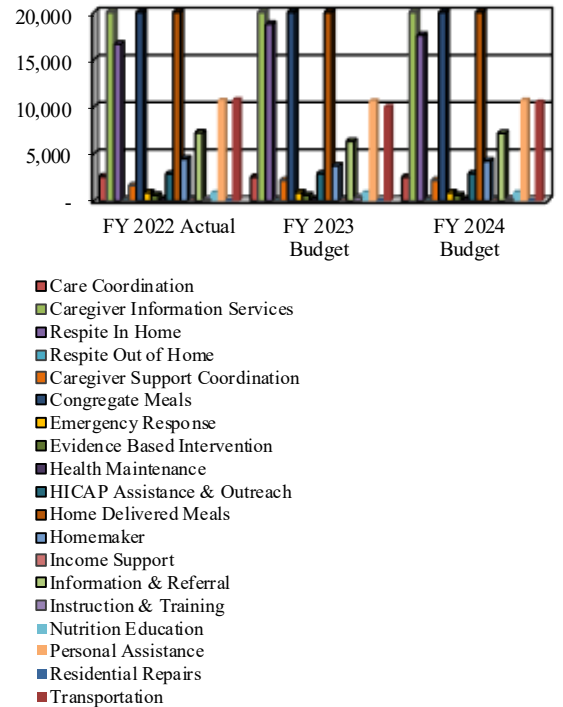


	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget
<b>Expenditures</b>			
Personnel	\$ 1,468,426	\$ 1,628,561	\$ 1,612,210
Other Direct Program	1,164,709	1,433,752	1,577,678
Capital Equipment	-	-	-
Direct Internal	231,988	240,992	248,920
Shared	314,407	347,478	344,200
Community Services	2,400,920	3,214,895	2,832,959
<b>Total Department</b>	<b>\$ 5,580,450</b>	<b>\$ 6,865,678</b>	<b>\$ 6,615,968</b>



**FTE**                                 **28.15**                                 **21.50**                                 **20.50**

	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget
<b>Performance Measures</b>			
Care Coordination	2,591	2,550	2,550
Caregiver Information Services	64,016	38,500	58,290
Respite In Home	16,655	18,770	17,591
Respite Out of Home	67	58	60
Caregiver Support Coordination	1,655	2,200	2,200
Congregate Meals	69,031	64,425	68,400
Emergency Response	901	900	900
Evidence Based Intervention	631	624	630
Health Maintenance	23	38	38
HICAP Assistance & Outreach	2,872	2,901	2,901
Home Delivered Meals	452,978	299,827	350,000
Homemaker	4,478	3,752	4,250
Income Support	3	3	3
Information & Referral	7,244	6,345	7,200
Instruction & Training	178	400	249
Nutrition Education	879	886	900
Personal Assistance	10,686	10,621	10,700
Residential Repairs	21	40	40
Transportation	10,750	10,000	10,500



Area Agency on Aging Line-Item Detail by Grant

BUDGET CATEGORY	G/L CODE	Admin	IIIB	IIIC1	IIIC2	IIID	IIIE	VII-EAP	VII-OMB
Federal Award		413,292	817,493	607,359	1,151,661	61,936	372,649	9,630	84,371
State Award		-	-	-	79,394	-	-	-	-
Local Asst & Prgm Inc		109,430	10,933	-	-	-	125	-	-
Carry-Over		-	175,178	649,181	254,719	-	70,000	-	-
In-kind Contributions		-	-	-	-	-	-	-	-
<b>TOTAL SOURCE OF FUNDS</b>		<b>522,722</b>	<b>1,003,604</b>	<b>1,256,540</b>	<b>1,485,774</b>	<b>61,936</b>	<b>442,774</b>	<b>9,630</b>	<b>84,371</b>
Salaries	5510	211,077	394,566	35,240	38,649	24,028	75,603	3,998	38,212
Fringe Benefits	5120	36,905	59,984	6,162	6,757	4,201	13,219	699	1,748
Hospitalization	5071	22,859	76,329	7,684	8,581	4,697	17,262	931	2,328
Pension	5080	41,612	74,583	6,862	7,512	4,751	14,724	791	6,004
<b>TOTAL SALARIES AND FRINGE</b>		<b>312,453</b>	<b>605,463</b>	<b>55,948</b>	<b>61,499</b>	<b>37,677</b>	<b>120,808</b>	<b>6,420</b>	<b>48,292</b>
Staff In-Region Travel	5310	10,098	800	411	-	3,000	300	-	5,000
Staff out-of-Region Travel	5309	4,024	93	-	-	-	1,200	-	-
Committee Travel	5311	2,683	-	-	-	-	-	-	-
<b>TOTAL TRAVEL EXPENSES</b>		<b>16,805</b>	<b>893</b>	<b>411</b>	<b>-</b>	<b>3,000</b>	<b>1,500</b>	<b>-</b>	<b>5,000</b>
Contract Services	5291	-	-	-	-	-	-	-	-
Insurance & Bonding	5711	2,342	300	826	256	-	-	-	-
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>2,342</b>	<b>300</b>	<b>826</b>	<b>256</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Public Education	5512	19,050	4,283	1,092	-	-	300	-	-
Communications	5761	11,752	2,950	8,000	-	200	2,000	-	2,000
Postage	5762	2,164	750	-	-	100	500	-	300
Meetings & Conferences	5763	5,000	-	-	-	-	-	-	-
<b>TOTAL COMMUNICATION EXPENSES</b>		<b>37,966</b>	<b>7,983</b>	<b>9,092</b>	<b>-</b>	<b>300</b>	<b>2,800</b>	<b>-</b>	<b>2,300</b>
Supplies	5510	7,581	2,471	631	2,330	680	70,842	900	912
Copier costs	5620	114	47	-	500	25	-	-	-
Training costs	5781	2,740	4,500	-	750	-	2,000	-	125
Membership Dues	5766	7,451	2,158	-	-	150	-	-	500
Meal Site Supplies	5722	-	-	576,422	300,500	-	-	-	-
Office Lease/Remote Space Costs	5630	3,935	1,870	-	-	4,200	620	-	5,000
Utilities	5651	2,150	2,609	30,000	10,000	900	2,000	-	300
Computer Maint. and Software	5292	5,570	-	-	-	-	-	-	290
Repairs & Maint./Vehicle Maint.	5725	4,439	3,954	23,000	10,250	1,120	2,315	-	1,500
Fuel/Fleet/Vehicle Usage Fee	5880	2,918	45	12,791	6,950	200	-	-	871
Capital Equipment	5810	-	-	-	-	-	-	-	-
<b>OTHER PROGRAM EXPENSES</b>		<b>36,898</b>	<b>17,654</b>	<b>642,844</b>	<b>331,280</b>	<b>7,275</b>	<b>77,777</b>	<b>900</b>	<b>9,498</b>
Total Community Services	7000	-	149,422	527,201	1,070,536	-	196,349	-	-
<b>TOTAL DIRECT PROGRAM EXPENSES</b>		<b>406,464</b>	<b>781,715</b>	<b>1,236,323</b>	<b>1,463,571</b>	<b>48,252</b>	<b>399,234</b>	<b>7,321</b>	<b>65,090</b>
Human Resource Cost Pool	5903	17,491	32,696	2,920	3,203	1,991	6,265	331	3,166
Information Technology	5905	32,060	59,930	5,353	5,870	3,650	11,483	607	5,804
<b>TOTAL INTERNAL SERVICES</b>		<b>49,551</b>	<b>92,625</b>	<b>8,273</b>	<b>9,073</b>	<b>5,641</b>	<b>17,748</b>	<b>939</b>	<b>8,970</b>
Total Shared Costs	5901	66,707	129,264	11,945	13,130	8,044	25,792	1,371	10,310
<b>TOTAL PROGRAM EXPENSES</b>		<b>522,722</b>	<b>1,003,604</b>	<b>1,256,540</b>	<b>1,485,774</b>	<b>61,936</b>	<b>442,774</b>	<b>9,630</b>	<b>84,371</b>
<b>FTE POSITIONS</b>		<b>2.30</b>	<b>8.54</b>	<b>0.72</b>	<b>0.80</b>	<b>0.44</b>	<b>1.73</b>	<b>0.08</b>	<b>0.80</b>

Area Agency on Aging Line-Item Detail by Grant (continued)

HICAP	MIPPA	NSIP	SGR	ARP-IIIB	ARP-C1	ARP-C2	ARP-IIID	ARP-IIIE	ARP-OM	ARP-SGR	Total Composite
118,697	30,447	316,578	-	294,006	204,727	305,736	34,933	93,668	10,003	-	4,927,186
-	-	-	232,343	-	-	-	-	-	-	57,479	369,216
-	-	-	-	-	-	-	-	-	-	-	120,488
30,000	-	-	20,000	-	-	-	-	-	-	-	1,199,078
-	-	-	-	-	-	-	-	-	-	-	-
<b>148,697</b>	<b>30,447</b>	<b>316,578</b>	<b>252,343</b>	<b>294,006</b>	<b>204,727</b>	<b>305,736</b>	<b>34,933</b>	<b>93,668</b>	<b>10,003</b>	<b>57,479</b>	<b>6,615,968</b>
52,200	7,493	-	67,107	56,479	13,516	9,591	14,877	13,868	3,851	-	1,060,355
9,127	1,310	-	6,553	8,847	2,363	1,677	2,601	2,425	262	-	164,840
11,634	1,709	-	8,263	11,802	3,004	2,141	3,055	3,081	349	-	185,712
10,245	1,471	-	11,299	10,684	2,628	1,866	2,940	2,699	632	-	201,303
<b>83,205</b>	<b>11,983</b>	<b>-</b>	<b>93,223</b>	<b>87,811</b>	<b>21,511</b>	<b>15,275</b>	<b>23,473</b>	<b>22,073</b>	<b>5,094</b>	<b>-</b>	<b>1,612,210</b>
600	-	-	1,000	50	411	-	-	100	1,000	-	22,770
-	4,394	-	-	-	-	-	-	500	-	-	10,211
-	-	-	-	-	-	-	-	-	50	-	2,733
<b>600</b>	<b>4,394</b>	<b>-</b>	<b>1,000</b>	<b>50</b>	<b>411</b>	<b>-</b>	<b>-</b>	<b>600</b>	<b>1,050</b>	<b>-</b>	<b>35,714</b>
-	-	-	-	152	-	-	-	-	-	-	152
-	-	-	575	400	896	176	-	-	-	-	5,771
-	-	-	<b>575</b>	<b>552</b>	<b>896</b>	<b>176</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,924</b>
24,986	8,752	-	25,299	-	1,092	-	-	300	50	100	85,304
75	-	-	2,450	825	12,000	-	-	750	-	-	43,002
-	-	-	325	575	-	-	-	100	-	-	4,814
-	-	-	-	-	-	-	-	-	-	-	5,000
<b>25,061</b>	<b>8,752</b>	<b>-</b>	<b>28,074</b>	<b>1,400</b>	<b>13,092</b>	<b>-</b>	<b>-</b>	<b>1,150</b>	<b>50</b>	<b>100</b>	<b>138,120</b>
1,227	1,000	-	1,648	488	101	201	-	425	484	50	91,973
-	-	-	10	17	-	100	-	-	-	-	813
450	-	-	1,250	1,250	-	-	-	300	-	-	13,365
-	-	-	750	100	-	-	-	-	-	-	11,109
-	-	-	-	-	160,950	75,000	-	-	-	-	1,112,872
6,135	-	-	1,120	185	-	-	2,756	-	333	-	26,154
1,000	-	-	1,293	644	-	2,500	200	50	1,000	-	54,646
-	-	-	50	-	-	-	-	95	-	-	6,005
1,000	-	-	2,050	350	-	3,275	-	1,055	-	-	54,308
-	-	-	400	-	-	2,500	-	-	-	-	26,675
-	-	-	-	-	-	-	-	-	-	-	-
<b>9,812</b>	<b>1,000</b>	<b>-</b>	<b>8,571</b>	<b>3,034</b>	<b>161,051</b>	<b>83,576</b>	<b>2,956</b>	<b>1,925</b>	<b>1,817</b>	<b>50</b>	<b>1,397,920</b>
-	-	316,578	85,243	169,153	-	201,196	-	59,952	-	57,329	2,832,959
<b>118,679</b>	<b>26,130</b>	<b>316,578</b>	<b>216,687</b>	<b>262,000</b>	<b>196,962</b>	<b>300,223</b>	<b>26,429</b>	<b>85,700</b>	<b>8,011</b>	<b>57,479</b>	<b>6,022,847</b>
4,326	621	-	5,561	4,680	1,120	795	1,233	1,149	319	-	87,866
7,929	1,138	-	10,193	8,578	2,053	1,457	2,260	2,106	585	-	161,055
<b>12,254</b>	<b>1,759</b>	<b>-</b>	<b>15,754</b>	<b>13,259</b>	<b>3,173</b>	<b>2,252</b>	<b>3,492</b>	<b>3,255</b>	<b>904</b>	<b>-</b>	<b>248,920</b>
17,764	2,558	-	19,903	18,747	4,593	3,261	5,011	4,712	1,088	-	344,200
<b>148,697</b>	<b>30,447</b>	<b>316,578</b>	<b>252,343</b>	<b>294,006</b>	<b>204,727</b>	<b>305,736</b>	<b>34,933</b>	<b>93,668</b>	<b>10,003</b>	<b>57,479</b>	<b>6,615,968</b>
<b>1.09</b>	<b>0.16</b>		<b>1.41</b>	<b>1.29</b>	<b>0.28</b>	<b>0.20</b>	<b>0.28</b>	<b>0.31</b>	<b>0.08</b>	<b>-</b>	<b>20.50</b>



**east Texas  
council of  
GOVERNMENTS**

## Public Safety Division

The Public Safety Division encompasses the Criminal Justice (CJ), Homeland Security (HS) and 911 Emergency Services (911) programs. The Criminal Justice and Homeland Security programs serve all 14-counties within the ETCOG region while the 911 Emergency Services Program serves 10-counties (Anderson, Camp, Cherokee, Gregg, Marion, Panola, Rains, Upshur, Van Zandt, and Wood). Local 911 districts serve the remaining 4 counties (Harrison, Henderson, Rusk, and Smith) and 2 cities (Kilgore and Longview) within the ETCOG region.



CJ staff duties include: long and short term planning, technical assistance for current and new grantees applying for funding through the Office of the Governor, Public Safety Office, facilitation of grant application workshops, online support in eGrants, priority hearings, program reporting, administration of the region's State Fund 421 grant which helps fund Continuing Education for Law Enforcement, administration of the region's Regional Juvenile Services grant which helps fund psychiatric and psychological evaluations, counseling services and substance abuse testing for youth referred to juvenile probation departments within the ETCOG region, development and maintenance of the Regional Criminal Justice Strategic Plan and facilitation of materials needed for review and approval by the Criminal Justice Advisory Committee and Executive Committee.

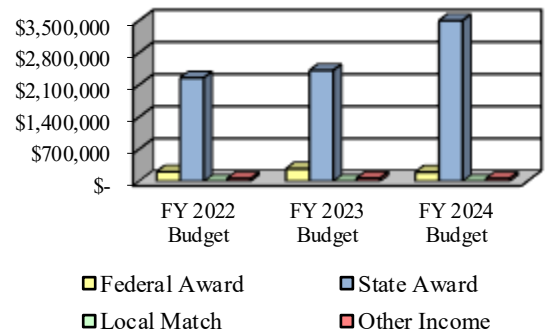
HS staff duties include: long and short term planning; technical assistance for current and new grantees applying for funding through the Office of the Governor, Public Safety Office, facilitation of grant application workshops, regional training of varying types/sizes of Disaster Exercises for all First Responders, online support in eGrants, funding allocation meetings, program reporting, assisting agencies with Emergency Management Plan updates, providing oversight of all the region's Hazard Mitigation Plans and facilitation of materials needed for review and approval by the Homeland Security Advisory Committee and Executive Committee.

911 staff duties include: long and short-term planning, implementation, and financial responsibilities for eighteen Public Safety Answering Points (PSAP), 911 educational efforts which promote citizen awareness, maintenance of PSAP equipment, network, database, and database maintenance (911 Addressing) for 10 counties and 30 cities within the ETCOG region.

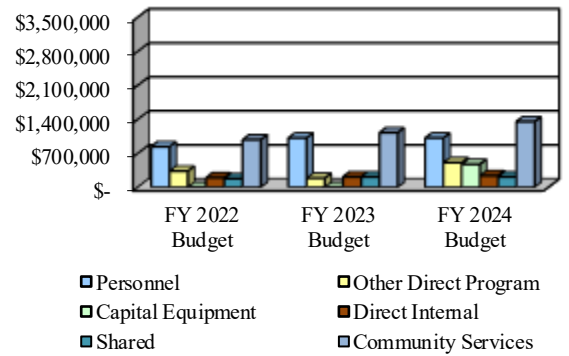
Additionally, our current Public Safety initiatives are to (1) upgrade to fiber at all of our Public Safety Answering Points (PSAP) and (2) replace our Front Room Customer Premise Equipment at our PSAPs.

**Public Safety Division Summary**

	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget
<b>Funding Sources</b>			
Federal Award	\$ 208,978	\$ 273,585	\$ 202,247
State Award	2,252,933	2,414,424	3,537,921
Local Match	-	-	-
Other Income	63,590	70,019	63,525
<b>Total Resources</b>	<b>\$ 2,525,501</b>	<b>\$ 2,758,027</b>	<b>\$ 3,803,693</b>

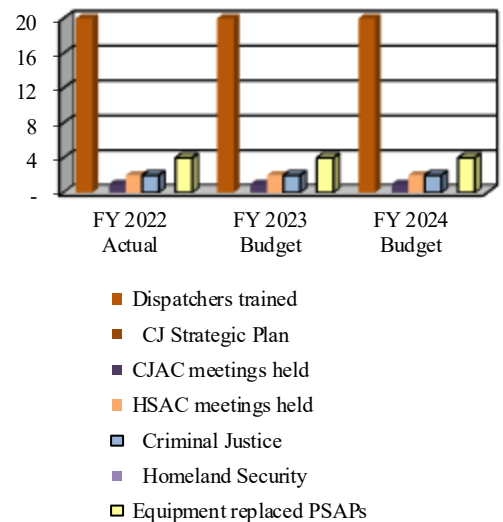


	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget
<b>Expenditures</b>			
Personnel	\$ 837,222	\$ 1,014,041	\$ 1,014,131
Other Direct Program	334,622	187,402	507,207
Capital Equipment	-	-	474,000
Direct Internal	197,288	215,072	239,821
Shared	177,771	216,361	216,513
Community Services	978,598	1,125,150	1,352,022
<b>Total Department</b>	<b>\$ 2,525,501</b>	<b>\$ 2,758,027</b>	<b>\$ 3,803,693</b>



<b>FTE</b>	<b>11.20</b>	<b>12.95</b>	<b>13.15</b>
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	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget
<b>Performance Measures</b>			
9-1-1 calls received	235,610	220,000	235,000
Dispatchers trained	40	40	40
Revised Regional			
CJ Strategic Plan	1	1	1
CJAC meetings held	2	2	2
HSAC meetings held	2	2	2
Grant App. Workshops:			
Criminal Justice	4	4	4
Homeland Security	4	4	4
Equipment replaced PSAPs	18	18	18
Peace Officers trained	1,655	1,200	1,550





Division Name <b>Public Safety Division</b>										
All Programs <b>Grant Detail</b>										
<b>ETCOG DIVISION SUMMARY</b>										
<b>BUDGET CATEGORY</b>	<b>G/L CODE</b>	<b>9-1-1 Admin</b>	<b>9-1-1 Operations &amp; Network</b>	<b>Address</b>	<b>Homeland Security Admin</b>	<b>Homeland Security Program</b>	<b>Police Training</b>	<b>Criminal Justice</b>	<b>Regional Juvenile</b>	<b>Total Composite</b>
Federal Award		-	-	-	-	154,447	-	-	47,800	202,247
State Award		221,811	3,030,354	-	38,067	-	187,369	60,320	-	3,537,921
Other Income		-	-	63,525	-	-	-	-	-	63,525
<b>TOTAL SOURCE OF FUNDS</b>		<b>221,811</b>	<b>3,030,354</b>	<b>63,525</b>	<b>38,067</b>	<b>154,447</b>	<b>187,369</b>	<b>60,320</b>	<b>47,800</b>	<b>3,803,693</b>
Salaries	5110	20,610	517,191	18,836	9,062	35,861	18,321	25,213	6,526	651,621
Fringe Benefits	5120	3,603	90,427	3,293	1,110	3,899	2,887	3,987	825	110,032
Hospitalization	5071	3,479	105,951	2,982	929	3,180	3,479	4,524	994	125,517
Pension	5080	4,058	101,141	3,717	1,708	6,686	3,543	4,880	1,229	126,961
<b>TOTAL SALARIES AND FRINGE</b>		<b>31,750</b>	<b>814,711</b>	<b>28,828</b>	<b>12,809</b>	<b>49,627</b>	<b>28,230</b>	<b>38,602</b>	<b>9,574</b>	<b>1,014,131</b>
Staff In-Region Travel	5310	-	2,000	150	100	-	-	100	-	2,350
Staff out-of-Region Travel	5309	-	13,000	-	1,000	-	-	600	-	14,600
Committee Travel	5311	-	-	-	300	-	-	450	-	750
<b>TOTAL TRAVEL EXPENSES</b>		<b>-</b>	<b>15,000</b>	<b>150</b>	<b>1,400</b>	<b>-</b>	<b>-</b>	<b>1,150</b>	<b>-</b>	<b>17,700</b>
Contract Services	5291	-	278,665	-	15,500	927	-	-	-	295,092
Workers Comp	5061	-	1,100	-	50	100	50	200	-	1,500
Insurance & Bonding	5711	-	2,300	17,014	1,000	-	-	-	-	20,314
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>-</b>	<b>282,065</b>	<b>17,014</b>	<b>16,550</b>	<b>1,027</b>	<b>50</b>	<b>200</b>	<b>-</b>	<b>316,906</b>
Public Education	5512	-	1,000	-	-	-	-	-	-	1,000
Communications	5761	-	10,000	-	483	-	-	200	-	10,683
Meetings & Conferences	5763	-	500	-	210	-	-	400	-	1,110
<b>TOTAL COMMUNICATION EXPENSES</b>		<b>-</b>	<b>11,500</b>	<b>-</b>	<b>693</b>	<b>-</b>	<b>-</b>	<b>600</b>	<b>-</b>	<b>12,793</b>
Supplies	5510	1,760	67,457	-	-	-	-	1,717	-	70,934
Copier costs	5620	-	2,000	-	-	-	-	-	-	2,000
Training costs	5781	-	1,400	-	520	80,000	-	500	-	82,420
Membership Dues	5766	-	-	-	25	-	-	30	-	55
Computer Maint. and Software	5292	-	2,898	-	-	-	-	-	-	2,898
Fuel/Vehicle Usage Fee	5890	-	1,500	-	-	-	-	-	-	1,500
Capital Equipment	5810	-	474,000	-	-	-	-	-	-	474,000
<b>OTHER PROGRAM EXPENSES</b>		<b>1,760</b>	<b>549,255</b>	<b>-</b>	<b>545</b>	<b>80,000</b>	<b>-</b>	<b>2,247</b>	<b>-</b>	<b>633,807</b>
Total Community Services	7000	-	1,167,477	-	-	-	146,318	-	38,226	1,352,022
<b>TOTAL DIRECT PROGRAM EXPENSES</b>		<b>33,510</b>	<b>#####</b>	<b>45,992</b>	<b>31,997</b>	<b>#####</b>	<b>174,599</b>	<b>42,799</b>	<b>47,800</b>	<b>3,347,359</b>
Human Resource Cost Pool	5903	1,673	41,973	2,058	735	2,910	1,487	2,046	-	52,883
Information Technology	5905	3,066	76,935	3,773	1,348	5,335	2,725	3,751	-	96,933
Facilities	5902	2,847	71,437	3,503	1,252	4,953	2,531	3,483	-	90,006
<b>TOTAL DIRECT INTERNAL SERVICES</b>		<b>7,585</b>	<b>190,346</b>	<b>9,334</b>	<b>3,335</b>	<b>13,198</b>	<b>6,743</b>	<b>9,279</b>	<b>-</b>	<b>239,821</b>
Total Shared Costs	5901	180,716	-	8,199	2,735	10,595	6,027	8,241	-	216,513
<b>TOTAL PROGRAM EXPENSES</b>		<b>221,811</b>	<b>3,030,354</b>	<b>63,525</b>	<b>38,067</b>	<b>154,447</b>	<b>187,369</b>	<b>60,320</b>	<b>47,800</b>	<b>3,803,693</b>
<b>FTE POSITIONS</b>		<b>0.35</b>	<b>10.54</b>	<b>0.30</b>	<b>0.14</b>	<b>0.82</b>	<b>0.38</b>	<b>0.49</b>	<b>0.13</b>	<b>13.15</b>



## Transportation Division



Since 1990, the Federal Transit Administration's Non-Urbanized Transportation program (Section 5311) has been the cornerstone of rural public transportation. TxDOT state funds predominantly furnish the necessary matching funds for this federal program, supplemented by contracts with entities such as Non-Emergency Medical Brokers, Texas Veteran Commission, The Area Agency on Aging, and local partners. Moreover, in collaboration with Smith County and Longview transit, we have extended our efforts to offer enhanced transportation services to the elderly and disabled communities through 5310 funding.

GoBus plays a pivotal role by operating a demand response rural transportation service that spans across all fourteen counties. Additionally, there is a flex route available within the City of Marshall. To ensure seamless management of this extensive service, GoBus relies on advanced scheduling software. This software facilitates the scheduling of trips with optimum efficiency and effectiveness, covering the entire expanse of our 14-county area. It also serves as a repository for essential customer information while meticulously tracking the performance metrics of our transit operations. Through this comprehensive approach, GoBus empowers residents with valuable access to a wide range of essential services. This encompasses vital needs such as medical appointments, shopping excursions, work commitments, and much more. By providing this vital connectivity, GoBus significantly contributes to enhancing the overall quality of life for the communities we serve.

While the focus of ETCOG's transportation efforts primarily revolves around rural public transit, it took a significant step in 2011 by establishing the East Texas Rural Transportation Planning Organization, commonly referred to as "ETRTPO." The core purpose of this organization is to spearhead coordination efforts encompassing all modes of transportation across the expansive 14-county region. Aligning with TxDOT's improvement program, which constitutes their fiscally constrained plan, the ETRTPO opted not to initiate a call for additional projects in the preceding year. Despite this, our dedicated staff has consistently engaged with TxDOT, ensuring a collaborative approach and offering support for potential grant funding needs.

The instrumental role of the RPO becomes especially evident in its contribution to facilitating crucial transportation infrastructure projects. This involves actively assisting TxDOT and the region in identifying and securing the necessary funding to bring these significant projects to fruition. Through these coordinated efforts, the ETRTPO plays a vital role in fostering sustainable transportation development and enhancing the overall connectivity and accessibility of the entire region.

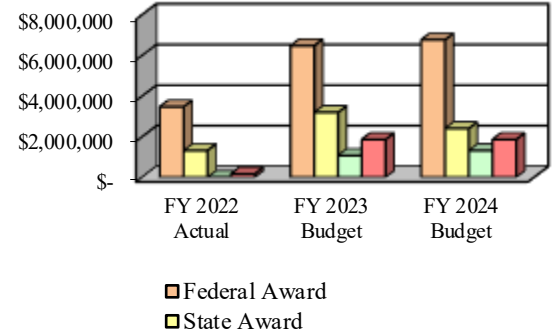
In the upcoming fiscal year (FY24), our central focus is to enhance both the accessibility and efficiency of public transportation throughout East Texas. A pivotal objective centers on the initiation of an in-house maintenance facility, a critical step endorsed by the FY21 feasibility study's recommendation to optimize maintenance operations. Bolstered by our comprehensive five-year regional plan and backed by the influential EasTexConnects committee, this strategic move aims to elevate service quality. Simultaneously, we are dedicated to increasing ridership and expanding services to underserved areas. These efforts align with our commitment to fostering more inclusive and comprehensive transit coverage, addressing changing demands, and catering to diverse community needs.

Furthermore, our agenda entails the generation of local revenue through strategic initiatives, reinforcing our financial sustainability. Additionally, we are actively engaged in the development of a regional coordination plan, a collaborative effort that will streamline services, enhance efficiency, and ultimately improve the overall transit experience for residents.

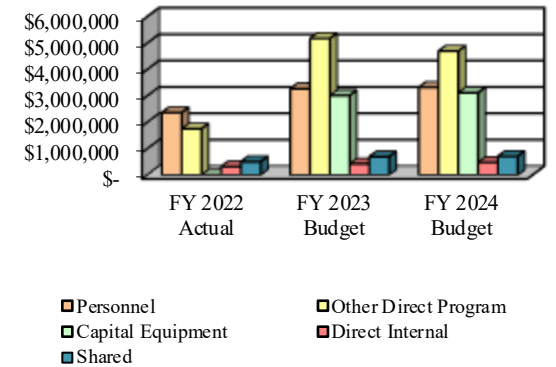
These multifaceted strategic objectives underscore our commitment to enhancing public transportation in East Texas. By pursuing these initiatives, we are poised to drive substantial progress and create a positive impact on the lives of our residents.

### Transportation Division Summary

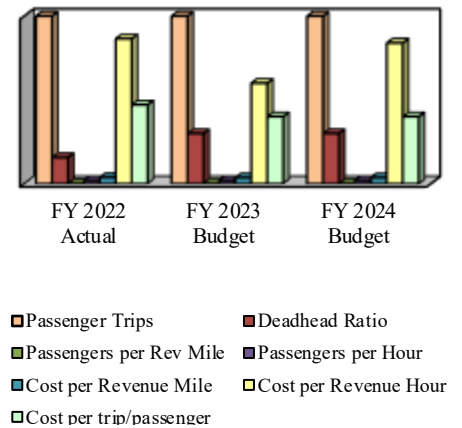
	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget
<b>Funding Sources</b>			
Federal Award	\$ 3,469,193	\$ 6,474,032	\$ 6,764,926
State Award	1,319,119	3,193,342	2,402,676
Other Income & In-Kind	-	1,072,480	1,314,308
Local Funds	171,130	1,858,987	1,860,436
<b>Total Resources</b>	<b>\$ 4,959,442</b>	<b>\$ 12,598,841</b>	<b>\$ 12,342,346</b>



	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget
<b>Expenditures</b>			
Personnel	\$ 2,370,809	\$ 3,272,558	\$ 3,324,161
Other Direct Program	1,756,470	5,180,752	4,701,940
Capital Equipment	-	3,017,982	3,123,891
Direct Internal	321,859	429,299	482,658
Shared	510,304	698,250	709,695
<b>Total Department</b>	<b>\$ 4,959,442</b>	<b>\$ 12,598,841</b>	<b>\$ 12,342,346</b>
<b>FTE</b>	<b>52.70</b>	<b>51.70</b>	<b>51.70</b>



	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget
<b>Performance Measures</b>			
Passenger Trips	109,421	120,000	131,000
Deadhead Ratio	15.70	30.00	30.00
Passengers per Rev Mile	0.08	0.10	0.10
Passengers per Hour	1.94	1.96	1.96
Cost per Revenue Mile	3.78	3.60	3.60
Cost per Revenue Hour	86.50	60.00	84.00
Cost per trip/passenger	47.08	40.00	40.00



ETCOG Division Summary		Division Name									
		Transportation Division									
BUDGET CATEGORY		All Programs									
		Grant Detail									
G/L CODE	Admin	Operating	PVM	Planning	Capital	Mobility Management	Contract Services	Restricted	Local Funds	Composite	
Federal Award	631,419	2,099,800	244,000	40,000	3,045,747	150,000	553,960			6,764,926	
State Award	366,555	1,947,977	-	-	78,144	-	-			2,392,676	
Other Income & In-Kind	-	582,000	-	-	-	-	-	127,078		709,078	
Local Funds	-	75,000	-	-	-	-	-		2,400,666	2,475,666	
<b>TOTAL SOURCE OF FUNDS</b>	<b>997,974</b>	<b>4,704,777</b>	<b>244,000</b>	<b>40,000</b>	<b>3,123,891</b>	<b>150,000</b>	<b>553,960</b>	<b>127,078</b>	<b>2,400,666</b>	<b>12,342,346</b>	
Salaries	5110 321,932	1,996,545	-	17,724	-	19,614	-			2,355,815	
Fringe Benefits	5120 47,530	176,165	-	3,098	-	3,429	-			230,222	
Hospitalization	5071 25,940	278,485	-	3,195	-	3,841	-			311,461	
Pension	5080 61,621	357,764	-	3,444	-	3,834	-			426,663	
<b>TOTAL SALARIES AND FRINGE</b>	<b>457,023</b>	<b>2,808,959</b>	<b>-</b>	<b>27,461</b>	<b>-</b>	<b>30,718</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,324,161</b>	
Staff In-Region Travel	5310 250	-	-	-	-	-	-			250	
Staff out-of-Region Travel	5309 15,000	-	-	-	-	-	-		1,500	16,500	
Committee Travel	5311 150	-	-	-	-	-	-			150	
<b>TOTAL TRAVEL EXPENSES</b>	<b>15,400</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,500</b>	<b>16,900</b>	
Contract Services	5291 1,000	248,200	-	-	78,144	108,705	553,960			990,009	
Workers Compensation	5061 3,000	64,000	-	-	-	-	-			67,000	
Insurance & Bonding	5711 95,712	-	-	-	-	-	-			95,712	
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>99,712</b>	<b>312,200</b>	<b>-</b>	<b>-</b>	<b>78,144</b>	<b>108,705</b>	<b>553,960</b>	<b>-</b>	<b>-</b>	<b>1,152,721</b>	
Public Education	5512 2,200	-	-	-	-	-	-		10,000	12,200	
Communications	5761 8,000	69,000	-	-	-	-	-			77,000	
Meetings & Conferences	5763 700	-	-	-	-	-	-		15,000	15,700	
<b>TOTAL COMMUNICATION EXPENSES</b>	<b>10,900</b>	<b>69,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>25,000</b>	<b>104,900</b>	
Supplies	5510 2,500	13,500	-	-	-	-	-		1,000	17,000	
Training costs	5781 8,000	10,000	-	-	-	-	-			18,000	
Membership Dues	5766 10,000	-	-	-	-	-	-		1,000	11,000	
Remote Space Costs & Storage	5650 -	2,800	-	-	-	-	-			2,800	
Computer Maint & Repairs and Software	5292 122	75,000	-	-	-	-	-			75,122	
Repairs & Maintenance	5725 500	1,500	129,000	-	-	-	-			131,000	
Capital Equipment	5810 -	-	-	-	3,045,747	-	-	10,000	200,000	3,255,747	
Employee Uniforms	5869 300	10,000	-	-	-	-	-			10,300	
Fuel - Transportation	5880 -	462,000	-	-	-	-	-			462,000	
Tags/Keys	5882 -	2,500	-	-	-	-	-			2,500	
Inspection - Transportation	5883 -	500	-	-	-	-	-			500	
Vehicle Supplies/Wash	5884 -	-	26,000	-	-	-	-			26,000	
Towing - Transportation	5885 -	-	12,000	-	-	-	-			12,000	
Tires - Transportation	5886 -	-	42,000	-	-	-	-			42,000	
Brakes - Transportation	5887 -	-	15,000	-	-	-	-			15,000	
Oil - Transportation	5888 -	-	20,000	-	-	-	-			20,000	
Local Unrestricted Funds	9999 -	158,052	-	3,045	-	-	-		2,172,166	2,333,263	
<b>OTHER PROGRAM EXPENSES</b>	<b>21,422</b>	<b>735,852</b>	<b>244,000</b>	<b>3,045</b>	<b>3,045,747</b>	<b>-</b>	<b>-</b>	<b>10,000</b>	<b>2,374,166</b>	<b>6,434,232</b>	
Reserved	-	-	-	-	-	-	-	117,078		117,078	
<b>TOTAL DIRECT PROGRAM EXPENSES</b>	<b>604,457</b>	<b>3,926,011</b>	<b>244,000</b>	<b>30,506</b>	<b>3,123,891</b>	<b>139,423</b>	<b>553,960</b>	<b>127,078</b>	<b>2,400,666</b>	<b>11,149,992</b>	
Human Resource Cost Pool	5903 28,873	179,064	-	1,590	-	1,759	-			211,286	
Information Technology	5905 112,057	-	-	857	-	948	-			113,862	
Facilities	5902 155,014	-	-	1,185	-	1,311	-			157,510	
<b>TOTAL DIRECT INTERNAL SERVICES</b>	<b>295,944</b>	<b>179,064</b>	<b>-</b>	<b>3,631</b>	<b>-</b>	<b>4,019</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>482,658</b>	
Total Shared Costs	5901 97,573	599,702	-	5,863	-	6,558	-			709,695	
<b>TOTAL PROGRAM EXPENSES</b>	<b>997,974</b>	<b>4,704,777</b>	<b>244,000</b>	<b>40,000</b>	<b>3,123,891</b>	<b>150,000</b>	<b>553,960</b>	<b>127,078</b>	<b>2,400,666</b>	<b>12,342,346</b>	
<b>FTE POSITIONS</b>	<b>4.11</b>	<b>47.00</b>	<b>-</b>	<b>0.24</b>	<b>-</b>	<b>0.35</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>51.70</b>	

## Workforce and Economic Development Division

East Texas has finally turned the corner on COVID. It is time to get back to work! Employers have hit the ground running and are in competition for our valuable workers.

New and transplant employers tell us the primary obstacle to expanding their East Texas footprint is attracting and keeping the necessary staff to keep their doors open, stock their shelves, service new contracts, and fill customers' orders. Workforce Solutions East Texas and our partners' challenge is to stay ahead of employers' needs, providing the in-time training and the support necessary so, when those employers are ready to staff up, we have degreed and credentialed personnel ready to go.

Workers are able to demand previously unheard-of starting wages. employers are also discovering the need to increase existing salaries in order to keep their valued and established personnel from jumping ship. But our employers want more than warm bodies. Workers must deliver value, demonstrating solid results in exchange for increased incomes.

Employers are turning to Workforce Solutions to provide the intangibles which make the difference between starting a job and launching a career. Through Workforce, employers may offer resources for child care, transportation assistance, apprenticeships, internships, on-the-job training opportunities, upskilling, and continuing education.

In cooperation with Workforce, career candidates may bring enhanced office and/or technical skills, longer or alternate work hours availability, and advanced degrees and credentials to the table.

Even while still in formal schooling, potential candidates use Workforce programs to receive insights into career paths through virtual interactions with regional experts in the field and teacher externships with employers during non-school time opportunities. In turn, these teachers return to the classroom as advocates for our employers, armed with in-depth understandings of day-to-day operations of high priority industries which they then provide to students looking for their ideal "fit."

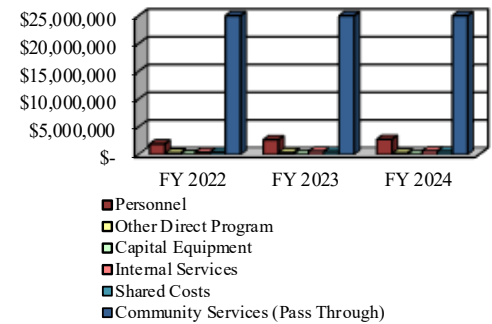
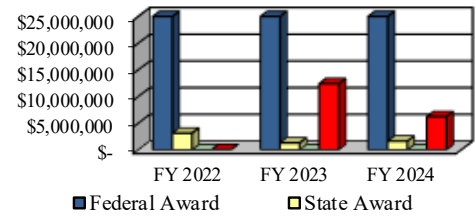
More than ever, successful economic development means engagement and cooperation between those willing to take the risk to open and build their businesses and those who provide the day-to-day "elbow grease" to get the job done. Workforce Solutions East Texas is proud to partner with both sides of the equation to ensure our communities continue to grow and prosper for themselves and their families.



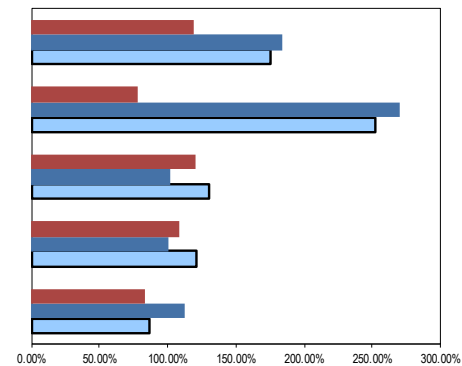


### Workforce Summary

	FY 2022	FY 2023	FY 2024
	Actual	Budget	Budget
<b>Funding Sources</b>			
Federal Award	\$ 39,736,581	\$ 44,176,281	\$ 51,501,205
State Award	3,139,879	1,321,264	1,647,500
Local Match	-	-	-
Other Income	41,070	12,405,217	6,229,084
<b>Total Resources</b>	<b>\$42,917,530</b>	<b>\$57,902,762</b>	<b>\$59,377,789</b>
<b>Expenditures</b>			
Personnel	\$ 1,907,815	\$ 2,664,243	\$ 2,754,667
Other Direct Program	254,039	359,881	240,837
Capital Equipment	6,034	13,000	-
Internal Services	402,652	583,032	631,908
Participant Assistance	2,190,669	3,507,258	3,181,691
Workforce Center Facilities	2,368,059	1,972,633	2,097,755
Special Projects & Board Ops	-	1,615,696	1,570,653
Shared Costs	468,314	568,457	588,111
Community Services (Pass Through)	35,319,948	46,618,562	48,312,168
<b>Total Expenditures</b>	<b>\$42,917,530</b>	<b>\$57,902,762</b>	<b>\$59,377,789</b>
<b>FTE</b>	<b>28.90</b>	<b>30.74</b>	<b>30.02</b>



	FY 2022	FY 2023	FY 2024
	Actual % of current target	Actual % of current target	Actual % of current target
<b>Performance Measures</b>			
Claimant Reemployment with 10 weeks	108.50%	109.32%	111.57%
# of Employers Receiving Workforce Choices Full Work Rate - All Family Total	107.70%	108.00%	105.84%
Avg # Children Served Per Day - Discretionary	100.00%	72.36%	103.14%
Employed/Enrolled Q2 Post Exit - C&T Participants	n/a	n/a	n/a
Employed/Enrolled Q2-Q4 Post Exit - C&T Participants	87.85%	95.34%	103.33%
Median Earnings Q2 Post Exit - C&T Participants	97.89%	103.18%	103.90%
Credential Rate - C&T Participants	n/a	n/a	n/a
Employed Q2 Post Exit - Adult	93.44%	93.82%	97.05%
Employed Q4 Post Exit - Adult	91.63%	95.86%	97.46%
Median Earnings Q2 Post Exit - Adult	104.49%	107.04%	98.56%
Measurable Skills Gains - Adult	95.45%	111.99%	116.30%
Credential Rate - Adult	87.07%	104.84%	113.31%
Employed Q2 Post Exit - DW	95.58%	101.52%	103.15%
Employed Q4 Post Exit - DW	91.45%	97.63%	101.99%
Median Earnings Q2 Post Exit - DW	102.84%	106.65%	93.33%
Measurable Skills Gains - DW	68.06%	175.31%	97.20%
Credential Rate - DW	94.26%	126.09%	84.96%
Employed/Enrolled Q2 Post Exit - Youth	86.51%	112.45%	83.29%
Employed/Enrolled Q4 Post Exit - Youth	120.83%	100.56%	108.84%
Measurable Skills Gains - Youth	130.27%	101.86%	119.83%
Credential Rate - Youth	252.50%	269.74%	78.37%
	175.44%	184.56%	119.50%



■ FY 2024 Actual % of current target 111.57% 105.84% 103.14% n/a 103.33% 103.90% n/a 97.05% 97.46% 98.56% 116.30% 113.31% 103.15% 101.99% 93.33% 97.20%

■ FY 2023 Actual % of current target 109.32% 108.00% 72.36% n/a 95.34% 103.18% n/a 93.82% 95.86% 107.04% 111.99% 104.84% 101.52% 97.63% 106.65% 175.31%

■ FY 2022 Actual % of current target 108.50% 107.70% 100.00% n/a 87.85% 97.89% n/a 93.44% 91.63% 104.49% 95.45% 87.07% 95.58% 91.45% 102.84% 68.06%

**ETCOG DIVISION SUMMARY**

**Workforce Division**

EAST TEXAS COUNCIL OF GOVERNMENTS

FY 2024

**Administrative - FY2024**

BUDGET CATEGORY	G/L CODE	WIOA-A ADMIN	WIOA-Y ADMIN	WIOA-DW ADMIN	TANF ADMIN	SNAP ADMIN	TRADE ADMIN	VETS ADMIN	ES ADMIN
Federal Award		219,941	208,563	228,818	217,249	44,329	7,200	2,545	25,528
State Award		-	-	-	-	-	-	-	-
Local Award		-	-	-	-	-	-	-	-
Other Income		-	-	-	16,000	-	-	-	10,000
<b>TOTAL SOURCE OF FUNDS</b>		<b>219,941</b>	<b>208,563</b>	<b>228,818</b>	<b>233,249</b>	<b>44,329</b>	<b>7,200</b>	<b>2,545</b>	<b>35,528</b>
Salaries	5110	95,139	65,913	98,060	106,052	19,188	3,088	1,083	16,001
Fringe Benefits	5120	16,634	11,524	17,145	18,465	3,355	540	189	2,798
Hospitalization	5071	13,670	9,990	14,068	13,967	2,833	376	149	2,037
Pension	5080	18,722	12,925	19,296	20,870	3,765	610	211	3,154
<b>TOTAL SALARIES AND FRINGE</b>		<b>144,165</b>	<b>100,353</b>	<b>148,569</b>	<b>159,353</b>	<b>29,140</b>	<b>4,613</b>	<b>1,632</b>	<b>23,990</b>
Staff In-Region Travel	5310	500	500	500	50	300	200	-	806
Staff out-of-Region Travel	5309	1,000	1,000	1,000	300	200	-	-	-
Committee Travel	5311	1,000	1,500	1,400	360	200	-	-	-
<b>TOTAL DIRECT TRAVEL EXPENSES</b>		<b>2,500</b>	<b>3,000</b>	<b>2,900</b>	<b>710</b>	<b>700</b>	<b>200</b>	<b>-</b>	<b>806</b>
Contract Services	5291	1,000	500	1,500	-	-	-	-	-
Workman's Compensation	5061	300	700	700	150	100	-	-	-
Insurance & Bonding	5711	736	2,000	2,000	500	100	-	-	-
<b>TOTAL DIRECT PROFESSIONAL SERVICES</b>		<b>2,036</b>	<b>3,200</b>	<b>4,200</b>	<b>650</b>	<b>200</b>	<b>-</b>	<b>-</b>	<b>-</b>
Public Education	5512	200	100	-	-	-	-	-	-
Communications	5761	400	200	300	100	50	-	-	-
Postage	5762	-	-	-	-	-	-	-	-
Meetings & Conferences	5763	800	500	1,000	100	50	-	-	-
<b>TOTAL DIRECT COMMUNICATION EXPENSES</b>		<b>1,400</b>	<b>800</b>	<b>1,300</b>	<b>200</b>	<b>100</b>	<b>-</b>	<b>-</b>	<b>-</b>
Supplies	5510	1,000	1,500	2,000	76	889	320	-	-
Copier costs	5620	-	500	500	-	-	-	-	-
Training costs	5781	1,000	1,500	1,000	100	-	-	-	-
Membership Dues	5766	1,000	1,000	1,500	500	50	-	-	-
Computer Maint. and Software	5292	1,500	1,000	544	400	200	-	-	-
Repairs & Maintenance	5725	-	-	-	-	-	-	-	-
Minor Office Equipment	5811	1,000	700	-	-	100	-	-	-
Special Projects (Board-level; not Pass-Thru)		-	-	-	-	-	-	-	-
<i>Temporary Board Ops Reserve</i>		-	50,372	-	-	-	-	184	-
Fuel, Fleet, Vehicle Usage Fee		200	100	200	50	-	-	-	-
<b>OTHER DIRECT PROGRAM EXPENSES</b>		<b>5,700</b>	<b>56,672</b>	<b>5,744</b>	<b>1,126</b>	<b>1,239</b>	<b>320</b>	<b>184</b>	<b>-</b>
Total Community Services (Pass Through)	7000	-	-	-	-	-	-	-	-
<b>TOTAL DIRECT PROGRAM EXPENSES</b>		<b>155,801</b>	<b>164,025</b>	<b>162,713</b>	<b>162,039</b>	<b>31,379</b>	<b>5,132</b>	<b>1,816</b>	<b>24,796</b>
Human Resource Cost Pool	5903	6,430	4,455	6,627	7,167	1,297	209	73	1,081
Information Technology	5905	11,786	8,165	12,147	13,137	2,377	382	134	1,982
Facilities	5902	15,147	10,494	15,612	16,884	3,055	492	172	2,547
<b>TOTAL DIRECT INTERNAL SERVICES</b>		<b>33,362</b>	<b>23,114</b>	<b>34,386</b>	<b>37,189</b>	<b>6,729</b>	<b>1,083</b>	<b>380</b>	<b>5,611</b>
Total Shared Costs	5901	30,779	21,425	31,719	34,021	6,221	985	349	5,122
<b>TOTAL PROGRAM OPERATION EXPENSES</b>		<b>219,941</b>	<b>208,563</b>	<b>228,818</b>	<b>233,249</b>	<b>44,329</b>	<b>7,200</b>	<b>2,545</b>	<b>35,528</b>
<b>FTE POSITIONS</b>		<b>1.36</b>	<b>1.00</b>	<b>1.40</b>	<b>1.42</b>	<b>0.29</b>	<b>0.04</b>	<b>0.02</b>	<b>0.21</b>

**Workforce Division  
Administrative - FY2024**

NCP ADMIN	CCDF ADMIN	DFPS ADMIN	CCQ ADMIN	RESEA ADMIN	VR-SEAL ADMIN	VR-NAV ADMIN	VR-WSWE ADMIN	ISS ADMIN	ALL WKFC ADMIN COMPOSITE
47,443	1,786,884	-	9,039	38,766	5,600	1,130	12,500	4,831	2,860,367
-	-	41,188	-	-	-	-	-	-	41,188
-	-	-	-	-	-	-	-	-	-
-	262,825	-	1,250	-	-	-	-	-	290,075
<b>47,443</b>	<b>2,049,709</b>	<b>41,188</b>	<b>10,289</b>	<b>38,766</b>	<b>5,600</b>	<b>1,130</b>	<b>12,500</b>	<b>4,831</b>	<b>3,191,629</b>
20,908	572,459	13,615	-	8,797	897	458	1,756	-	1,023,413
3,656	99,235	2,380	-	1,538	157	80	307	-	178,003
2,833	92,951	2,410	-	1,143	199	50	298	-	156,972
4,095	112,028	2,646	-	1,724	172	91	341	-	200,649
<b>31,491</b>	<b>876,673</b>	<b>21,051</b>	<b>-</b>	<b>13,202</b>	<b>1,425</b>	<b>678</b>	<b>2,701</b>	<b>-</b>	<b>1,559,038</b>
-	1,000	200	-	100	-	146	-	-	4,302
-	12,000	300	-	-	-	-	-	-	15,800
-	9,640	200	-	-	-	-	-	-	14,300
-	<b>22,640</b>	<b>700</b>	<b>-</b>	<b>100</b>	<b>-</b>	<b>146</b>	<b>-</b>	<b>-</b>	<b>34,403</b>
-	442	100	-	-	-	-	-	-	3,542
-	2,510	-	-	-	-	-	-	-	4,460
-	6,745	100	-	-	-	-	-	-	12,181
-	<b>9,698</b>	<b>200</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,184</b>
-	521	300	-	-	-	-	-	-	1,121
-	1,100	100	-	-	-	-	-	-	2,250
-	58	-	-	-	-	-	-	-	58
-	2,000	200	-	-	-	-	-	-	4,650
-	<b>3,679</b>	<b>600</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,079</b>
-	2,500	8,118	-	-	-	-	-	-	16,402
-	-	200	-	-	-	-	-	-	1,200
-	9,062	300	-	-	-	-	-	-	12,962
-	-	300	-	-	-	-	-	-	4,350
300	3,000	150	-	-	-	-	-	-	7,094
-	-	-	-	-	-	-	-	-	-
-	6,000	300	-	-	-	-	-	-	8,100
-	-	-	-	-	-	-	-	-	-
1,397	728,538	-	10,289	19,560	3,556	-	8,606	4,831	827,333
200	10	-	-	-	-	-	-	-	760
<b>1,897</b>	<b>749,110</b>	<b>9,368</b>	<b>10,289</b>	<b>19,560</b>	<b>3,556</b>	<b>-</b>	<b>8,606</b>	<b>4,831</b>	<b>878,201</b>
-	-	-	-	-	-	-	-	-	-
<b>33,388</b>	<b>1,661,801</b>	<b>31,919</b>	<b>10,289</b>	<b>32,862</b>	<b>4,981</b>	<b>825</b>	<b>11,308</b>	<b>4,831</b>	<b>2,499,904</b>
1,413	38,689	920	-	595	61	31	119	-	69,165
2,590	70,915	1,687	-	1,090	111	57	217	-	126,778
3,329	91,139	2,168	-	1,401	143	73	280	-	162,934
<b>7,332</b>	<b>200,742</b>	<b>4,774</b>	<b>-</b>	<b>3,085</b>	<b>315</b>	<b>161</b>	<b>616</b>	<b>-</b>	<b>358,877</b>
6,723	187,166	4,494	-	2,819	304	145	577	-	332,848
<b>47,443</b>	<b>2,049,709</b>	<b>41,188</b>	<b>10,289</b>	<b>38,766</b>	<b>5,600</b>	<b>1,130</b>	<b>12,500</b>	<b>4,831</b>	<b>3,191,629</b>
0.29	9.59	0.27	-	0.12	0.02	0.01	0.03	-	16.03

**ETCOG DIVISION SUMMARY**

**Workforce Division**

EAST TEXAS COUNCIL OF GOVERNMENTS

FY 2024

**Program - FY 2024**

BUDGET CATEGORY	G/L CODE	WIOA-A PRGM	WIOA-Y PRGM	WIOA-DW PRGM	WIOA-RR PRGM	TANF PRGM	SNAP PRGM	TRADE PRGM	VETS PRGM	ES PRGM	WCI PRGM	NCP PRGM
Federal Award		1,979,471	1,877,071	2,059,360	37,607	1,955,243	398,960	136,800	22,901	229,755	54,843	426,990
State Award		-	-	-	-	-	-	-	-	-	-	-
Local Award		-	-	-	-	-	-	-	-	-	-	-
Other Income		-	20,000	570,000	-	159,000	-	-	-	90,000	-	-
<b>TOTAL SOURCE OF FUNDS</b>		<b>1,979,471</b>	<b>1,897,071</b>	<b>2,629,360</b>	<b>37,607</b>	<b>2,114,243</b>	<b>398,960</b>	<b>136,800</b>	<b>22,901</b>	<b>319,755</b>	<b>54,843</b>	<b>426,990</b>
Salaries	5510	63,955	35,031	169,403	6,548	147,479	35,866	3,186	-	5,369	-	13,480
Fringe Benefits	5120	11,027	6,086	29,055	1,145	24,989	6,193	557	-	919	-	2,338
Hospitalization	5071	9,900	5,440	27,595	1,242	23,525	5,821	552	-	605	-	2,096
Pension	5080	12,474	6,877	32,957	1,296	28,619	6,969	624	-	1,051	-	2,641
<b>TOTAL SALARIES AND FRINGE</b>		<b>97,356</b>	<b>53,434</b>	<b>259,010</b>	<b>10,232</b>	<b>224,612</b>	<b>54,849</b>	<b>4,919</b>	<b>-</b>	<b>7,944</b>	<b>-</b>	<b>20,555</b>
Staff In-Region Travel	5310	200	400	300	540	-	100	-	-	20,000	-	50
Staff out-of-Region Travel	5309	800	-	2,000	2,100	-	600	-	-	-	-	-
Committee Travel	5311	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL DIRECT TRAVEL EXPENSES</b>		<b>1,000</b>	<b>400</b>	<b>2,300</b>	<b>2,640</b>	<b>-</b>	<b>700</b>	<b>-</b>	<b>-</b>	<b>20,000</b>	<b>-</b>	<b>50</b>
Contract Services	5291	-	-	-	-	-	-	-	-	-	-	-
Workman's Compensation	5061	-	-	-	-	-	-	-	-	-	-	-
Insurance & Bonding	5711	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL DIRECT PROFESSIONAL SERVICES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Public Education	5512	-	-	-	-	-	-	-	-	-	-	-
Communications	5761	200	-	300	-	-	200	-	-	-	-	-
Postage	5762	-	-	-	-	-	-	-	-	-	-	-
Youth Committee	5767	-	-	-	-	-	-	-	-	-	-	-
Meetings & Conferences	5763	-	-	100	-	-	-	-	-	-	9,000	-
<b>TOTAL DIRECT COMMUNICATION EXPENSES</b>		<b>200</b>	<b>-</b>	<b>400</b>	<b>-</b>	<b>-</b>	<b>200</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,000</b>	<b>-</b>
Supplies	5510	500	-	800	-	-	100	-	-	-	35,000	-
Training costs	5781	-	-	500	-	-	-	-	-	-	-	-
Repairs & Maintenance	5725	-	-	-	-	-	-	-	-	-	-	-
Minor Office Equipment	5811	-	-	5,000	-	-	-	-	-	-	-	-
Capital Equipment	5810	-	-	-	-	-	-	-	-	-	-	-
Special Projects Board-level		59,286	80,000	-	-	-	-	-	1,665	32,066	-	-
<i>Temporary Board Ops Reserve</i>		-	13,988	12,771	-	-	848	-	-	-	2,514	1,753
Fuel, Fleet, Vehicle Usage Fee	5880	250	-	100	-	-	40	-	-	-	-	-
Workforce Training Accounts		509,634	536,426	642,000	-	80,000	60,000	128,480	-	-	-	45,000
Workforce Centers Operations	6299	254,587	211,190	316,054	156	280,176	89,446	1,234	21,236	256,166	8,329	72,207
CCDF Quality Improvement	5860	-	-	-	-	-	-	-	-	-	-	-
<b>OTHER DIRECT PROGRAM EXPENSES</b>		<b>824,257</b>	<b>841,604</b>	<b>982,225</b>	<b>156</b>	<b>360,176</b>	<b>150,434</b>	<b>129,714</b>	<b>22,901</b>	<b>288,232</b>	<b>45,843</b>	<b>118,960</b>
Total Community Services (Pass Throu	7000	1,013,446	977,941	1,270,723	20,098	1,429,785	168,490	-	-	-	-	278,309
<b>TOTAL DIRECT PROGRAM EXPENSES</b>		<b>1,936,259</b>	<b>1,873,379</b>	<b>2,514,658</b>	<b>33,126</b>	<b>2,014,573</b>	<b>374,673</b>	<b>134,633</b>	<b>22,901</b>	<b>316,176</b>	<b>54,843</b>	<b>417,874</b>
Human Resource Cost Pool	5903	4,322	2,367	11,449	443	9,967	2,424	215	-	363	-	911
Information Technology	5905	7,923	4,340	20,985	811	18,269	4,443	395	-	665	-	1,670
Facilities	5902	10,182	5,577	26,970	1,043	23,480	5,710	507	-	855	-	2,146
<b>TOTAL DIRECT INTERNAL SERVICES</b>		<b>22,427</b>	<b>12,284</b>	<b>59,404</b>	<b>2,296</b>	<b>51,716</b>	<b>12,577</b>	<b>1,117</b>	<b>-</b>	<b>1,883</b>	<b>-</b>	<b>4,727</b>
Total Shared Costs	5901	20,785	11,408	55,298	2,184	47,954	11,710	1,050	-	1,696	-	4,388
<b>TOTAL PROGRAM OPERATION EXPENSES</b>		<b>1,979,471</b>	<b>1,897,071</b>	<b>2,629,360</b>	<b>37,607</b>	<b>2,114,243</b>	<b>398,960</b>	<b>136,800</b>	<b>22,901</b>	<b>319,755</b>	<b>54,843</b>	<b>426,990</b>
<b>FTE POSITIONS</b>		<b>1.02</b>	<b>0.54</b>	<b>2.85</b>	<b>0.13</b>	<b>2.54</b>	<b>0.60</b>	<b>0.05</b>	<b>-</b>	<b>0.07</b>	<b>-</b>	<b>0.22</b>

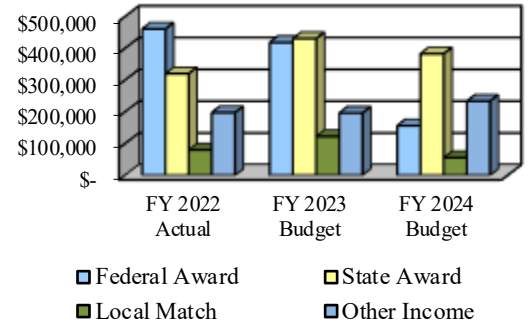
**Workforce Division**

**Continued: Program - FY 2024**

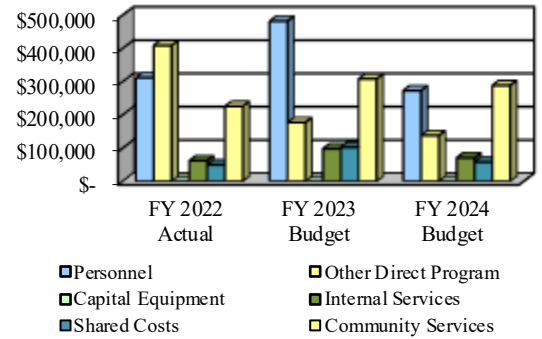
CCDF PRGM	CC Match PRGM	DFPS PRGM	CCQ PRGM	RESEA PRGM	VR-SEAL PRGM	VR-NAV PRGM	VR-WSWE PRGM	ISS PRGM	HDJT PRGM	ITRAE PRGM	RECOUP PRGM	ALL WKFC PRGM/SVC DEL COMPOSITE
33,950,798	2,486,104	-	1,896,072	348,893	274,400	111,870	237,500	156,202	-	-	-	48,640,838
-	-	1,606,313	-	-	-	-	-	-	-	-	-	1,606,313
-	-	-	-	-	-	-	-	-	-	-	-	-
2,262,175	2,438,982	-	117,250	-	-	-	-	-	105,000	45,000	131,602	5,939,009
<b>36,212,973</b>	<b>4,925,086</b>	<b>1,606,313</b>	<b>2,013,322</b>	<b>348,893</b>	<b>274,400</b>	<b>111,870</b>	<b>237,500</b>	<b>156,202</b>	<b>105,000</b>	<b>45,000</b>	<b>131,602</b>	<b>56,186,160</b>
-	-	-	240,650	4,486	-	48,890	-	-	-	4,264	-	778,608
-	-	-	42,076	784	-	8,548	-	-	-	746	-	134,463
-	-	-	43,731	834	-	8,846	-	-	-	894	-	131,080
-	-	-	46,778	884	-	9,465	-	-	-	844	-	151,479
-	-	-	<b>373,235</b>	<b>6,988</b>	-	<b>75,748</b>	-	-	-	<b>6,748</b>	-	<b>1,195,630</b>
-	-	-	3,000	-	-	800	-	-	-	316	-	25,706
-	-	-	8,000	-	-	657	-	-	-	-	-	14,157
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	<b>11,000</b>	-	-	<b>1,457</b>	-	-	-	<b>316</b>	-	<b>39,863</b>
-	-	-	400	-	-	-	-	-	-	-	-	400
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	<b>400</b>	-	-	-	-	-	-	-	-	<b>400</b>
-	-	-	6,500	-	-	-	-	-	-	-	-	6,500
-	-	-	-	-	-	-	-	-	-	-	-	700
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	350	-	-	-	-	-	9,450
-	-	-	<b>6,500</b>	-	-	<b>350</b>	-	-	-	-	-	<b>16,650</b>
-	-	-	4,000	-	-	1,000	-	-	-	-	-	41,400
-	-	-	8,000	-	-	-	-	-	-	-	-	8,500
-	-	-	300	-	-	-	-	-	-	-	-	300
-	-	-	5,000	-	-	-	-	-	-	-	-	10,000
-	-	-	-	-	-	-	-	-	-	-	-	-
59,927	-	-	-	-	-	-	-	-	-	-	131,602	364,545
-	-	-	325,001	-	-	-	-	21,900	-	-	-	378,775
-	-	-	3,700	-	-	-	-	-	-	-	-	4,090
-	-	-	-	-	7,384	-	237,500	-	-	-	-	2,246,424
357,073	-	-	-	95,599	-	-	-	134,302	-	-	-	2,097,755
-	-	-	935,267	-	-	-	-	-	-	-	-	935,267
<b>417,000</b>	-	-	<b>1,282,368</b>	<b>95,599</b>	<b>7,384</b>	<b>1,000</b>	<b>237,500</b>	<b>156,202</b>	-	-	<b>131,602</b>	<b>6,093,156</b>
35,795,973	4,925,086	1,606,313	175,747	243,241	267,016	-	-	-	105,000	35,000	-	48,312,168
<b>36,212,973</b>	<b>4,925,086</b>	<b>1,606,313</b>	<b>1,849,250</b>	<b>345,828</b>	<b>274,400</b>	<b>78,554</b>	<b>237,500</b>	<b>156,202</b>	<b>105,000</b>	<b>42,064</b>	<b>131,602</b>	<b>55,657,866</b>
-	-	-	16,264	303	-	3,304	-	-	-	288	-	52,621
-	-	-	29,811	556	-	6,056	-	-	-	528	-	96,452
-	-	-	38,313	714	-	7,784	-	-	-	679	-	123,959
-	-	-	<b>84,388</b>	<b>1,573</b>	-	<b>17,144</b>	-	-	-	<b>1,495</b>	-	<b>273,032</b>
-	-	-	79,684	1,492	-	16,172	-	-	-	1,441	-	255,262
<b>36,212,973</b>	<b>4,925,086</b>	<b>1,606,313</b>	<b>2,013,322</b>	<b>348,893</b>	<b>274,400</b>	<b>111,870</b>	<b>237,500</b>	<b>156,202</b>	<b>105,000</b>	<b>45,000</b>	<b>131,602</b>	<b>56,186,160</b>
-	-	-	5.28	0.07	-	0.89	-	-	-	0.09	-	13.99

**Economic Development**

	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget
<b>Funding Sources</b>			
Federal Award	\$ 460,692	\$ 418,391	\$ 156,503
State Award	319,807	430,391	382,391
Local Match	80,150	122,305	55,770
Other Income	197,572	196,267	233,810
<b>Total Resources</b>	<b>\$ 1,058,221</b>	<b>\$ 1,167,354</b>	<b>\$ 828,474</b>

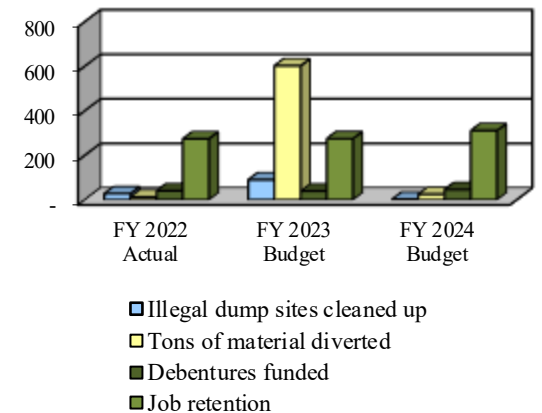


	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget
<b>Expenditures</b>			
Personnel	\$ 311,596	\$ 481,530	\$ 272,863
Other Direct Program	408,580	176,968	137,713
Capital Equipment	-	-	-
Internal Services	62,424	98,217	71,128
Shared Costs	49,830	102,602	58,255
Community Services	225,791	308,037	288,515
<b>Total Expenditures</b>	<b>\$ 1,058,221</b>	<b>\$ 1,167,354</b>	<b>\$ 828,474</b>



<b>FTE</b>	<b>3.70</b>	<b>3.37</b>	<b>2.77</b>
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	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget
<b>Performance Measures</b>			
Illegal dump sites cleaned up	28	90	3
Illegal sites investigated	33	96	7
Number of violators identified	5	22	2
Number of fines issued	-	14	1
Tons of material diverted	13	602	25
Debentures funded	41	40	46
Job retention from funded debentures	274	275	311



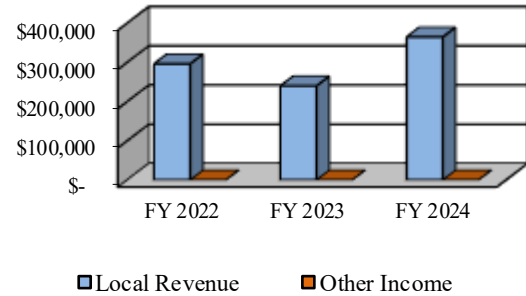


ETCOG DIVISION SUMMARY		Division							
		Economic Development							
BUDGET CATEGORY		All Programs				Grant Detail			
		G/L CODE	EDA	TDA CDBG	Solid Waste	Air Quality	ETRDC	Brown-fields	Community Loan Center CLC
Federal Award		92,143	10,360	-	-	-	54,000	-	156,503
State Award		-	-	165,158	217,233	-	-	-	382,391
Local Assistance		21,000	-	-	-	-	-	34,770	55,770
Other Income		-	-	-	-	144,201	-	89,609	233,810
<b>TOTAL SOURCE OF FUNDS</b>		<b>113,143</b>	<b>10,360</b>	<b>165,158</b>	<b>217,233</b>	<b>144,201</b>	<b>54,000</b>	<b>124,379</b>	<b>828,474</b>
Salaries	5110	43,351	4,597	29,429	9,631	37,551	9,759	41,208	175,526
Fringe Benefits	5120	7,580	804	5,146	1,684	6,565	1,706	7,205	30,689
Hospitalization	5071	7,042	795	5,466	1,789	4,969	1,874	10,734	32,670
Pension	5080	8,391	890	5,697	1,865	7,268	1,889	7,978	33,977
<b>TOTAL SALARIES AND FRINGE</b>		<b>66,363</b>	<b>7,086</b>	<b>45,739</b>	<b>14,969</b>	<b>56,353</b>	<b>15,229</b>	<b>67,124</b>	<b>272,863</b>
Staff In-Region Travel	5310	200	-	500	-	1,000	4,065	250	6,015
Staff out-of-Region Travel	5309	800	-	-	-	1,000	2,500	-	4,300
Committee Travel	5311	-	-	100	-	-	-	-	100
<b>TOTAL TRAVEL EXPENSES</b>		<b>1,000</b>	<b>-</b>	<b>600</b>	<b>-</b>	<b>2,000</b>	<b>6,565</b>	<b>250</b>	<b>10,415</b>
Contract Services	5291	-	-	-	-	50,000	25,000	1,900	76,900
Workers Compensation	5061	240	-	125	30	-	-	-	395
Insurance & Bonding	5711	30	-	15	5	-	-	-	50
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>270</b>	<b>-</b>	<b>140</b>	<b>35</b>	<b>50,000</b>	<b>25,000</b>	<b>1,900</b>	<b>77,345</b>
Public Education	5512	-	-	2,419	-	-	-	400	2,718
Communications	5761	800	-	-	-	2,000	-	400	3,200
Meetings & Conferences	5763	-	-	-	-	300	-	-	300
<b>TOTAL COMMUNICATION EXPENSES</b>		<b>800</b>	<b>-</b>	<b>2,419</b>	<b>-</b>	<b>2,300</b>	<b>-</b>	<b>800</b>	<b>6,218</b>
Supplies	5510	10,770	-	200	-	1,000	-	700	12,670
Copier costs	5620	200	-	300	-	500	-	-	1,000
Training costs	5781	1,000	-	-	-	1,000	-	-	2,000
Membership Dues	5766	-	-	60	-	2,500	-	300	2,860
Space Costs & Storage	5650	405	-	425	-	-	-	-	830
Computer Maint & Repairs and Software	5292	300	-	100	-	1,000	-	250	1,650
Fuel, Fleet, Vehicle Usage Fee	5880	300	-	100	-	300	-	25	725
CLC Loan Fees	5830	-	-	-	-	-	-	22,000	22,000
Capital Equipment	5810	-	-	-	-	-	-	-	-
<b>OTHER PROGRAM EXPENSES</b>		<b>12,975</b>	<b>-</b>	<b>1,185</b>	<b>-</b>	<b>6,300</b>	<b>-</b>	<b>23,275</b>	<b>43,735</b>
Total Community Services	7000	-	-	93,385	195,130	-	-	-	288,515
<b>TOTAL DIRECT PROGRAM EXPENSES</b>		<b>81,408</b>	<b>7,086</b>	<b>143,467</b>	<b>210,134</b>	<b>116,953</b>	<b>46,794</b>	<b>93,349</b>	<b>699,091</b>
Human Resource Cost Pool	5903	4,239	450	2,878	942	3,672	954	4,030	17,164
Information Technology	5905	7,770	824	5,275	1,726	6,731	1,749	7,386	31,462
Facilities	5902	5,557	589	3,773	1,235	4,814	1,251	5,283	22,501
<b>TOTAL DIRECT INTERNAL SERVICES</b>		<b>17,567</b>	<b>1,863</b>	<b>11,926</b>	<b>3,903</b>	<b>15,217</b>	<b>3,955</b>	<b>16,698</b>	<b>71,128</b>
Total Shared Costs	5901	14,168	1,513	9,765	3,196	12,031	3,251	14,331	58,255
<b>TOTAL PROGRAM EXPENSES</b>		<b>113,143</b>	<b>10,360</b>	<b>165,158</b>	<b>217,233</b>	<b>144,201</b>	<b>54,000</b>	<b>124,379</b>	<b>828,474</b>
<b>FTE POSITIONS</b>		<b>0.70</b>	<b>0.08</b>	<b>0.55</b>	<b>0.18</b>	<b>0.50</b>	<b>-</b>	<b>0.58</b>	<b>2.77</b>

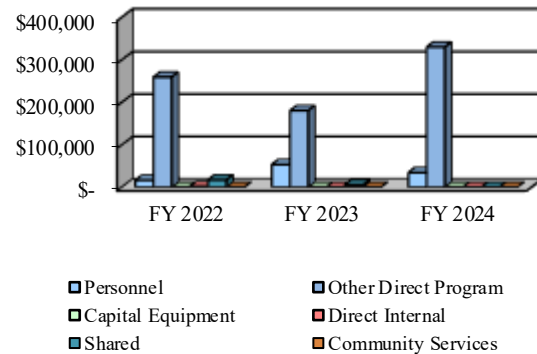
### Local Funds

Local revenue comes mainly from membership dues and interest income on idle ETCOG (Local) cash/investments. These funds are essentially unrestricted but are used from time to time to help support programs and provide local matching to grant funds. Local funds are also referred to as the General Fund.

	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget
<b>Funding Sources</b>			
Local Revenue	\$ 295,990	\$ 239,950	\$ 364,724
Other Income	-	-	-
<b>Total Resources</b>	<b>\$ 295,990</b>	<b>\$ 239,950</b>	<b>\$ 364,724</b>



	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget
<b>Expenditures</b>			
Personnel	\$ 16,992	\$ 53,559	\$ 34,770
Other Direct Program	259,426	180,641	329,954
Capital Equipment	-	-	-
Direct Internal	1,917	-	-
Shared	17,655	5,750	-
Community Services	-	-	-
<b>Total Department</b>	<b>\$ 295,990</b>	<b>\$ 239,950</b>	<b>\$ 364,724</b>

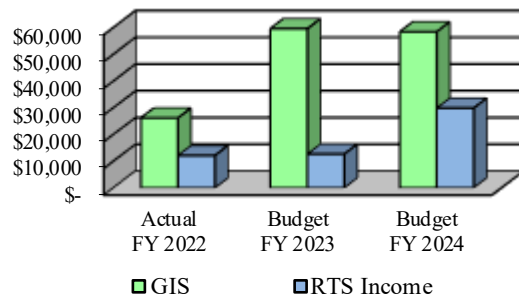


<b>FTE</b>	-	<b>0.90</b>	<b>0.50</b>
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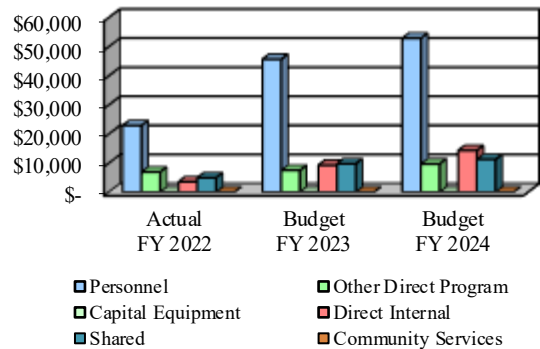
## Regional Technology Services Geographic Information System (GIS)

GIS is a spatial database system that provides powerful decision-making tools for public governance from producing simple hard copy maps to analyzing complex crime patterns. Emergency responders use GIS tools to respond to accidents, housing specialists to analyze the quality and condition of housing, environmentalists to identify the location of hazardous waste sites, social service workers to identify the location of elderly and disabled, waste management officials to route vehicles, police to analyze crime patterns, public works crew to maintain road inventory, etc. GIS plays a key role in meeting emergency mapping needs of counties and cities within the East Texas Region.

Funding Sources	FY 2022	FY 2023	FY 2024
	Actual	Budget	Budget
GIS	\$ 26,155	\$ 59,532	\$ 58,375
RTS Income	12,121	12,646	29,849
<b>Total Resources</b>	<b>\$ 38,276</b>	<b>\$ 72,178</b>	<b>\$ 88,224</b>



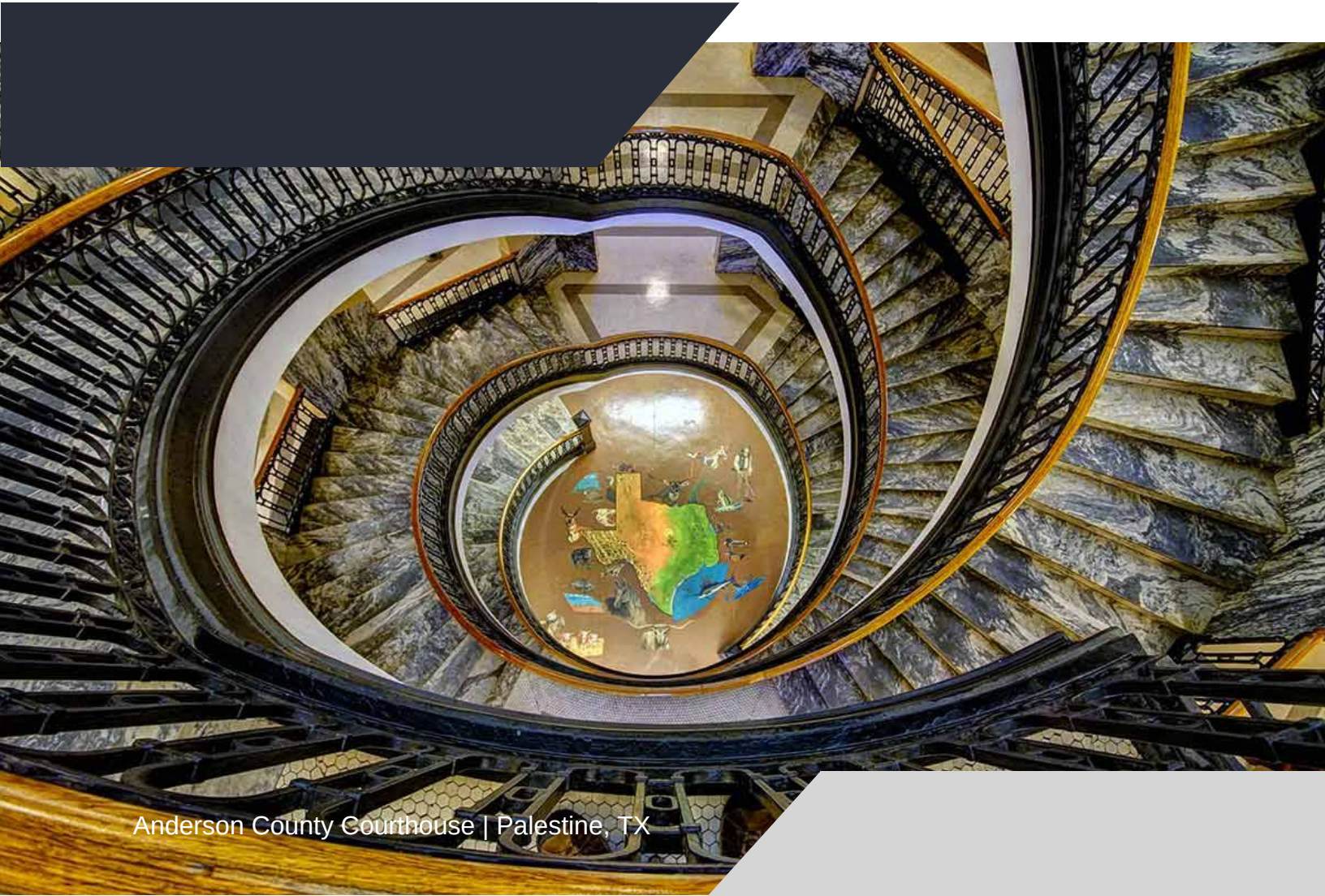
Expenditures	FY 2022	FY 2023	FY 2024
	Actual	Budget	Budget
Personnel	\$ 22,877	\$ 45,681	\$ 52,918
Other Direct Program	6,910	7,500	9,700
Capital Equipment	-	-	-
Direct Internal	3,558	9,250	14,309
Shared	4,931	9,747	11,298
Community Services	-	-	-
<b>Total Department</b>	<b>\$ 38,276</b>	<b>\$ 72,178</b>	<b>\$ 88,224</b>



<b>FTE</b>	<b>0.20</b>	<b>0.40</b>	<b>0.60</b>
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**east Texas  
council of  
GOVERNMENTS**



Anderson County Courthouse | Palestine, TX

# SHARED SERVICES

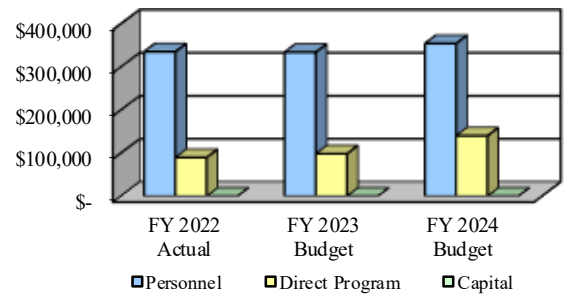


### Direct Internal Services

The East Texas Council of Governments (ETCOG) has developed an internal services allocation plan under the guidelines of 2 CFR 200 -Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, whereby costs of the following services can be charged to the various programs on a reasonable and consistent basis. Direct Internal Service expenses are charged to a cost pool and then allocated directly to the grants on a monthly basis.

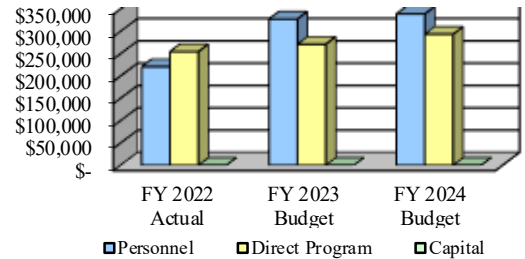
**The Human Resources Division** administers all ETCOG personnel management policies, procedures, and fringe benefits. Costs pooled here include any cost incurred in a human resource or payroll related function such as cost for salary and benefits for human resources and the payroll administrator, costs of processing payroll checks and other related expenses. The method of allocation is based on FTE.

	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget
<b>Human Resources Division</b>			
Personnel	\$ 334,998	\$ 333,888	\$ 354,008
Direct Program	89,591	98,360	140,042
Capital	-	-	-
<b>Total Department</b>	<b>\$ 424,589</b>	<b>\$ 432,248</b>	<b>\$ 494,050</b>
<b>FTE</b>	<b>3.66</b>	<b>3.66</b>	<b>3.66</b>



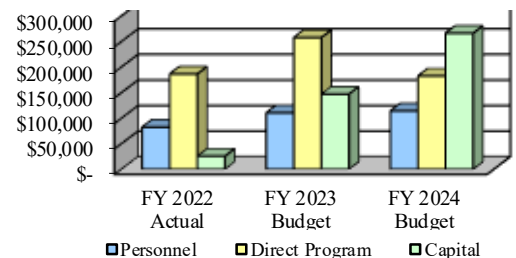
**Information Technology** The costs included in the Information Technology cost pool include professional computer support related services, web support services, software upgrades and automation, communications, support salaries and benefits, equipment, and depreciation. The method of allocation is based on computer drops per employee.

	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget
<b>ETCOG ICT Pool</b>			
Personnel	\$ 220,710	\$ 327,394	\$ 338,684
Direct Program	254,351	270,939	293,475
Capital	-	-	-
<b>Total Department</b>	<b>\$ 475,061</b>	<b>\$ 598,333</b>	<b>\$ 632,159</b>
<b>FTE</b>	<b>2.82</b>	<b>2.72</b>	<b>2.72</b>



**Facilities** These costs are allocated to the specific grants based on cost per square foot and direct charged salaries. Costs include utilities, maintenance, repairs, and improvements of the ETCOG Stone Road facility.

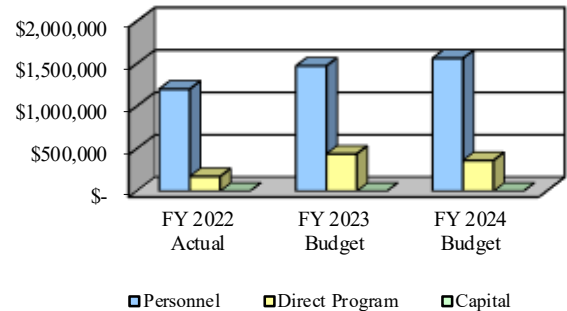
	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget
<b>ETCOG Facilities</b>			
Personnel	\$ 82,209	\$ 110,241	\$ 114,161
Direct Program	186,220	257,591	182,375
Capital	25,571	147,000	266,000
<b>Total Department</b>	<b>\$ 294,000</b>	<b>\$ 514,832</b>	<b>\$ 562,536</b>
<b>FTE</b>	<b>1.27</b>	<b>1.44</b>	<b>1.44</b>



**Shared Costs**

Indirect Internal Services are also referred to as “Shared Costs.” These are expenses incurred for joint or common purposes and may not be directly charged to a specific grant. Generally, shared costs benefit all programs while direct costs benefit programs specifically, 2CFR Part 225, Cost Principles for State and Local Governments, allows for the charging of shared costs not readily assignable to the cost objective specifically benefited without effort that is disproportionate to the results achieved.

	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget
<b>Shared Costs</b>			
Personnel	\$ 1,203,155	\$ 1,475,440	\$ 1,565,848
Direct Program	173,535	438,724	362,224
Capital	-	-	-
<b>Total Department</b>	<b>\$ 1,376,690</b>	<b>\$ 1,914,164</b>	<b>\$ 1,928,072</b>
<b>FTE</b>	<b>14.91</b>	<b>14.61</b>	<b>14.91</b>
<b>Indirect Cost Rate</b>	<b>21.233%</b>	<b>21.337%</b>	<b>21.350%</b>



**Calculation of Provisional Shared Cost Rate**

The Base Total Direct Labor and benefits are calculated by adding salaries and benefits for all divisions, including internal direct. Utilizing the formula for calculating the Shared Cost Rate, Total budgeted Shared Costs divided by Total Personnel, provides the Provisional Shared Cost Rate.

$$\frac{\text{Total Shared Program Budget Costs}}{\text{Total Direct Labor and Benefits (Personnel Costs)}} = \text{Provisional Shared Cost Rate}$$

**Shared Costs Comparison to Allowable Expenditures**

Indirect, or shared, costs can be allocated in many different ways by entities that are very similar, such as regional planning commissions or councils of governments. Based on the unique programs of each entity and whether services are provided within the entity, or subcontracted, the basis for allocation may vary using different methodologies. One method is not preferable from another. The test is whether the methodology properly allocates the costs incurred fairly and equitably among the programs benefited. As a comparison to entities that may distribute indirect costs based on total allowable expenditures, ETCOG presents the following analysis.



**Shared Costs as a Percent of Total Expenditures (less capital equipment)**

<b>ETCOG Division</b>	<b>Shared Costs</b>	<b>Personnel Costs</b>	<b>Allocation as Percent of Personnel</b>	<b>Total Costs Less Capital Outlay</b>	<b>Shared Costs as Percentage of Total Costs</b>
Workforce	\$ 588,111	\$ 2,754,667	21.350%	\$ 59,377,789	0.99%
Economic Development	58,255	272,863	21.350%	828,474	7.03%
Area Agency on Aging	344,200	1,612,210	21.350%	6,615,968	5.20%
Public Safety	216,513	1,014,131	21.350%	3,329,693	6.50%
Transportation	709,695	3,324,161	21.350%	9,218,455	7.70%
GIS	11,298	52,918	21.350%	88,224	12.8%
<b>TOTAL</b>	<b>\$ 1,928,072</b>	<b>\$ 9,030,950</b>	<b>21.350%</b>	<b>\$ 79,458,603</b>	<b>2.43%</b>

**Shared Costs as Percentage of Allowable Expenditures Compared to Prior Year**

<b>ETCOG Division</b>	<b>Total Percentage FY 2023</b>	<b>Total Percentage FY 2024</b>	<b>Total Percentage Difference</b>
Workforce	0.98%	0.99%	0.01%
Economic Development	8.05%	7.03%	-1.02%
Area Agency on Aging	5.06%	5.20%	0.14%
Public Safety	7.84%	6.50%	-1.34%
Transportation	7.29%	7.70%	0.41%
GIS & General Fund	13.50%	12.81%	-0.70%
<b>TOTAL</b>	<b>2.45%</b>	<b>2.43%</b>	<b>-0.02%</b>

## Fringe Benefits

Fringe benefits are allowances and services provided by the East Texas Council of Governments to its employees as compensation in addition to regular salaries and wages. Fringe benefits include, but are not limited to the cost of vacation, holidays, sick leave, administrative leave, unemployment insurance and disability insurance. The cost of fringe benefits are generally allowable to the extent that the benefits are reasonable and are required by law, governmental unit-employee agreement, or an established policy of the governmental unit. Calculation of the Employee Accrued Leave Rate is shown in the following formula:

$$\frac{\text{Total Release Time and Benefits}}{\text{Chargeable Time Costs}} = \text{Provisional Employee Accrued Leave Rate}$$

The total annual release time for each employee is calculated and multiplied by his/her hourly rate to get annual costs for each full-time employee. The cost of miscellaneous benefits, which include unemployment and life insurance are also calculated. These costs are totaled to arrive at a total annual cost of release time and miscellaneous benefits for all Employees. Chargeable Time is then calculated by subtracting total released time salaries and part-time employee salaries from total salaries. The Employee Accrued Leave Rate, *i.e.*, the rate used to distribute Fringe Benefit Costs to Federal and State Awards is derived from dividing Total Released Time costs plus Benefit costs by Chargeable Time for full-time employees. The following table shows the calculations used to determine the Employee Accrued Leave Rate for FY 2023.

### Calculation of Employee Accrued Leave Rate

Annual Cost of Release Time:		
Annual Leave		\$ 408,432
Holidays		375,479
Sick Leave		262,842
Other Release Time		<u>34,668</u>
	Subtotal	\$ 1,081,421
Insurance:		
Unemployment Insurance		14,940
Life Ins. & AD&D		<u>27,583</u>
	Subtotal	\$ 42,523
	Total Release Time & Misc. Benefit:	( a ) <u>\$ 1,123,944</u>
	Total Gross Salaries	\$ 8,732,308
	Less Released Time	(1,081,421)
	Less Part-time Employees	<u>(1,222,567)</u>
	Chargeable time ( b )	<u>\$ 6,428,320</u>
	<b>Employee Accrued Leave Rate</b>	<b>( a - b ) 17.48%</b>

**Detail Listing of Line-Item Expenditures by Cost Pool**

Direct Internal Services Detailed Listing of Line Item Expenditures	HUMAN RESOURCES			ETCOG ICT COST POOL			STONE RD. FACILITY			SHARED COSTS (Indirect)		
	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
	Actual	Budget	Budget	Actual	Budget	Budget	Actual	Budget	Budget	Actual	Budget	Budget
<b>Salaries and Benefits</b>												
Salaries	224,356	217,904	229,990	153,247	218,422	225,385	53,691	72,634	75,253	863,899	978,585	1,041,030
Fringe Benefits	39,045	37,949	40,212	24,330	38,039	39,407	7,863	11,457	11,875	154,294	166,970	178,275
Health	39,935	39,278	38,618	21,283	32,610	30,155	12,923	13,629	12,678	59,270	156,706	142,964
Pension	31,662	38,757	45,188	21,850	38,323	43,737	7,732	12,521	14,355	125,692	173,179	203,578
Subtotal	334,998	333,888	354,008	220,710	327,394	338,684	82,209	110,241	114,161	1,203,155	1,475,440	1,565,848
<b>TRAVEL</b>												
Staff Travel In-Region	18	200	100	-	100	-	-	300	-	1,279	3,000	2,000
Staff Travel Out of Region	4,533	4,000	5,000	2,653	2,000	5,000	-	-	-	6,080	44,000	40,000
Committee Travel	-	-	-	-	-	-	-	-	-	3,060	12,000	6,000
Subtotal	4,551	4,200	5,100	2,653	2,100	5,000	-	300	-	10,419	59,000	48,000
<b>Professional Services</b>												
Contract Services	72,207	70,000	59,482	90	7,000	33,500	75	40,000	100	62,335	118,000	118,000
Insurance & Bonding	743	800	800	713	1,100	750	4,466	4,500	4,500	8,163	12,000	12,000
Subtotal	72,950	70,800	60,282	803	8,100	34,250	4,541	44,500	4,600	70,498	130,000	130,000
<b>Communications</b>												
Public Education	719	100	700	525	-	500	37	500	100	3,128	4,000	4,000
Communications	363	200	460	70,373	79,239	70,500	1,166	500	1,200	2,701	5,000	4,000
Postage	-	60	-	-	-	-	-	-	-	9,979	13,000	13,000
Meetings	48	600	5,000	-	-	-	-	-	-	4,123	11,500	8,000
Subtotal	1,130	960	6,160	70,898	79,239	71,000	1,203	1,000	1,300	19,931	33,500	29,000
<b>Other Direct Expenses</b>												
Office Supplies/Facility Supplies	1,851	2,000	2,000	2,851	6,000	4,000	17,548	35,000	21,000	17,139	30,000	20,000
Copier Costs	-	1,200	-	32,971	25,000	33,000	-	700	-	3,747	15,000	5,500
Regist. & Training Conferences	3,929	15,000	55,000	8,682	10,000	5,000	-	-	1,000	8,578	31,000	20,000
Membership Dues	1,108	600	1,100	175	200	200	-	-	-	22,157	26,500	23,000
Off-site Storage	-	-	-	-	-	-	1,224	1,000	1,250	-	-	-
Utilities	-	-	-	-	-	-	37,803	40,000	40,000	-	-	-
Repairs & Maintenance	-	-	-	889	2,000	1,000	88,331	90,000	90,000	2,072	5,000	4,000
Fleet/Fuel/Vehicle Usage Fee	-	100	-	39	100	100	-	50	-	182	1,000	1,000
Software - Maint. and License	1,819	1,000	8,400	97,219	94,700	92,100	-	400	2,000	9,513	28,000	55,000
Employee Recruiting & Moving	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation Expense	-	-	-	-	-	-	34,641	44,641	21,225	5,862	11,724	11,724
Minor Office Equip/Supplies	2,253	2,500	2,000	37,171	43,500	47,825	929	-	-	3,435	68,000	15,000
Capital Equipment	-	-	-	-	-	-	25,571	147,000	266,000	-	-	-
Subtotal	10,960	22,400	68,500	179,997	181,500	183,225	206,047	358,791	442,475	72,686	216,224	155,224
<b>TOTAL OTHER EXPENSES</b>	<b>89,591</b>	<b>98,360</b>	<b>140,042</b>	<b>254,351</b>	<b>270,939</b>	<b>293,475</b>	<b>211,791</b>	<b>404,591</b>	<b>448,375</b>	<b>173,535</b>	<b>438,724</b>	<b>362,224</b>
<b>TOTAL INTERNAL SERVICES</b>	<b>424,589</b>	<b>432,248</b>	<b>494,050</b>	<b>475,061</b>	<b>598,333</b>	<b>632,159</b>	<b>294,000</b>	<b>514,832</b>	<b>562,536</b>	<b>1,376,690</b>	<b>1,914,164</b>	<b>1,928,072</b>

### Certificate of Indirect Costs

I have reviewed the indirect cost proposal dated October 1, 2023 and certify that to the best of my knowledge and belief:

- (1) All costs included in this proposal submitted on October 1, 2023 to establish provisional, final, or fixed indirect cost rates for the period October 1, 2023 through September 30, 2024 are allowable in accordance with the requirements of grants/contracts to which they apply and with the Federal cost principles; (please check those applicable cost principles):

  ✓   2CFR Part 225 (OMB Circular A-87) Cost Principles for State, Local and Federally recognized Indian Tribal Governments.

       2 CFR Part 230 (OMB Circular A-122) Cost Principles for Non-Profit Organizations.


       Federal Acquisition Regulation (FAR), Subpart 31.2, Cost Principles for Commercial Organizations.

- (2) This proposal does not include any costs which are unallowable under applicable Federal cost principles. For example: advertising, contributions and donations, bad debts, entertainment costs, fines and penalties, general government expenses, and defense of fraud proceedings.

- (3) All costs included in this proposal are properly allocable to Federal awards and to the U.S. Department of Labor grants/contracts on the basis of a beneficial or causal relationship between the expenses incurred and the agreements to which they are allocated in accordance with applicable Federal cost principles.

Subject to the provisions of the Program Fraud Civil Remedies Act of 1986, (31 USC 3801 et seq.), and the Department of Labor's implementing regulations, (29 CFR Part 22), the False Claims Act (18 USC 287 and 31 USC 3729); and the False Statements Act (18 USC 1001), I declare to the best of my knowledge the foregoing is true and correct.

Grantee/Contractor: East Texas Council of Governments

Signature: 

Name of Authorized Official: David A. Cleveland

Title: Executive Director

Date: 10-1-2023



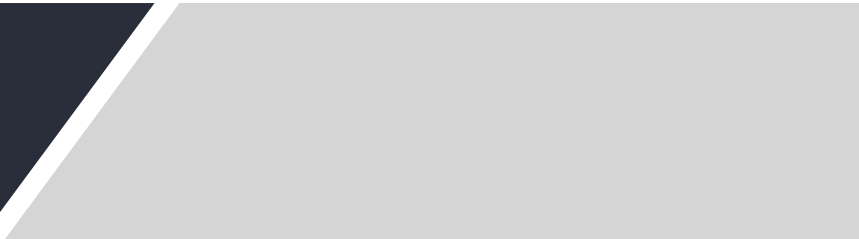
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ETCOG Leadership Team

# MISCELLANEOUS INFORMATION & GLOSSARY





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## Glossary of Terms and Grant Descriptions

**AAA (Area Agency on Aging)** - The Area Agency on Aging of East Texas (AAA) is funded by the Texas Health and Human Services Commission (HHSC) in accordance with the Older American Act of 1965, as amended. The AAA is a provider of services to the senior population and recipients of Medicare throughout the fourteen counties in the East Texas region.

**Accrual Basis of Accounting** - The basis of accounting whereby revenue projections are developed recognizing revenues expected to be earned in the period, and expenditure estimates are developed for all expenses anticipated to be incurred during the last fiscal year.

**American Rescue Plan (ARP)** - Provides critical and unprecedented support to children, families, and communities in response to the COVID-19 pandemic and resulting economic downturn. ARP is one of the largest stimulus packages in U.S. history.

**Appropriation** - A legal authorization to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in the amount and as to the time when it may be expended.

**Basis of Accounting** - The timing method used in the recognition of revenues and expenditures for financial reporting purposes.

**Broadband** - the transmission of wide bandwidth data over a high-speed internet connection that provides high speed internet access via multiple types of technologies including fiber optics, wireless, cable, DSL, and satellite.

**Budgetary Control** - The control or management of government in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available resources.

**Budget Document** - The official written statement prepared by ETCOG staff and approved by the ETCOG Board of Directors to serve as a financial and operation guide.

**Capital Equipment (Assets)** - Resources having a value of \$5,000 or more and a useful life of more than one year. Capital assets are also called fixed assets.

**Capital Outlay** - Expenditures which result in the acquisition of or addition of fixed assets.

**CARES ACT** - In March 2020, U.S. lawmakers agreed to pass a \$2 trillion stimulus bill called the CARES (Coronavirus Aid, Relief, and Economic Security) Act to blunt the impact of an economic downturn set in motion by the global coronavirus pandemic.

**Cash Basis of Accounting** - The method of accounting under which revenues are recorded when received and expenditures are recorded when paid.

**CCS (Child Care Services)** - Provides subsidized childcare to public assistance recipients and low-income parents who are employed or attending school.

**CLP (Chapman Loan Program)** – The CLP began as a grant from the federal government to create a revolving loan fund in East Texas. This grant was made possible by the hard work of then congressman, Jim Chapman. The CLP is designed to provide long-term financing to eligible businesses. Loan proceeds can be used for fixed assets, new construction, renovations, leased property, equipment, inventory and working capital. CLP funds can even be used in some instances to provide equity injections.

**CPI** – (Consumer Price Index) published by the Bureau of Labor Statistics for the State of Texas, is a measure of the average change in prices over time in a fixed market basket of goods and services.

**Direct Internal Expenses** – An allocation plan under the guidelines of 2 CFR 200 -Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, whereby costs of the following services can be charged to the various programs on a reasonable and consistent basis. Direct Internal Service expenses are charged to a cost pool and then allocated directly to the grants on a monthly basis.

**Executive Summary** - A general discussion of the proposed budget presented in writing as a part of or supplement to the budget document. The Executive Summary explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the Executive Director.

**EDA (U.S. Department of Commerce -Economic Development Administration)** - provides planning assistance to provide support to Planning Organizations for the development, implementation, revision, or replacement of a Comprehensive Economic Development Strategy (CEDS), planning efforts, and State plans designed to create and retain higher-skill, higher-wage jobs, particularly for the unemployed and underemployed in the nation's most economically distressed regions.

**ES (Wagner-Peyser Employment Services)** - Legislation passed in 1933 that ensures universal access to a system in which job seekers are matched with jobs and employers.

**ETRDC (East Texas Regional Development Company)** – is a private, non-profit, organization formed for the purpose of assisting small businesses and licensed by the U.S. Small Business Administration. ETRDC has helped many Texas business owners achieve long term financing for all of their business needs.

**Federal Awards** - Federal awards received from the federal government through the State of Texas are the largest source of funding received by the ETCOG. Revenues are received from the U.S. Departments of Labor, Agriculture, Health and Human Services, Commerce, Housing and Urban Development, Justice, Energy, Transportation, and the Department of Homeland Security.

**Fund** - An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

**General Fund** - General Operating Fund of ETCOG, accounting for the resources and expenditures related to the generally recognized governmental services provided.

**Generally Accepted Accounting Principles (GAAP)** - Uniform standards and guidelines for financial accounting and reporting. GAAP provides a standard by which to measure financial presentations.

**GIS (Geographic Information System)** - A database system that creates, manages, analyzes, and maps all types of data. This provides a foundation for mapping and analysis that is used in science and almost every industry. GIS helps users understand patterns, relationships, and geographic context. The benefits include improved communication and efficiency as well as better management and decision making.

**Government Accounting Standards Board (GASB)** - Established in 1984, GASB is the independent, private-sector organization that establishes accounting and financial reporting standards for U.S. state and local governments that follow Generally Accepted Accounting Principles (GAAP). The GASB standards are recognized as authoritative by state and local governments, state Boards of Accountancy, and the American Institute of CPAs (AICPA). The GASB develops and issues accounting standards through a transparent and inclusive process intended to promote financial reporting that provides useful information to taxpayers, public officials, investors, and others who use financial reports.

**Governmental Funds** - Funds generally used to account for governmental (non-proprietary) activities. There are two (2) types of governmental funds used by ETCOG, the general fund and special revenue funds.

**HICAP (Health Insurance Counseling and Advocacy Program)** provides free, confidential one-on-one counseling, education, and assistance to individuals and their families on Medicare, Long-Term Care insurance, other health insurance related issues, and planning for Long-Term Care needs.

**HHSC (Texas Health and Human Services Commission)** The Texas agency whose mission is to provide a comprehensive array of aging and disability services, supports, and opportunities that are easily accessed in local communities.

**Information Technology** - the use of any computers, storage, networking and other physical devices, infrastructure, and processes to create, process, store, secure and exchange all forms of electronic data.

**Interlocal Elimination** – The allocation of Direct Internal Services and Shared Costs to Service Programs in accordance with established federal, state, or internal guidelines.

**Internal Service Fund** – Funds used to account for activities conducted on a benefit received for service basis. Direct Internal Service expenses related to Human Resources, Information Technology, and the Facility are charged to cost pools and then allocated directly to the grants on a monthly basis.

**Investments** – Cash held by ETCOG in interest bearing accounts and cash pools.

**Local Cash Match** – Local membership dues are received from cities, counties, and special districts. Membership dues are utilized for general council expenditures and to match various federal and state programs. Local cash match is also provided by the Counties for the Economic Development grant.

**Major Fund** - The General and the Grant Fund (Programs).

**MIPPA (Medicare Improvement for Patients and Providers Act)** – This program provides outreach and assistance to eligible Medicare beneficiaries to apply for benefit programs that help to lower the costs of their Medicare premiums and deductibles and to coordinate efforts to inform older Americans about benefits available under Federal and state programs.

**Modified Accrual Basis of Accounting** - Under the basis of accounting, revenues are estimated for the fiscal year. If they are susceptible to accrual, amounts can be determined and will be collected within the current period.

**NCP (Non-Custodial Parent Choices)** - Provides Employment Services to non-custodial parents ordered into the system by the court for non-payment of child support.

**NSIP (Nutrition Service Incentive Program)** - Funds are made available to State agencies on aging and Indian Tribal Organizations to purchase foods of United States origin or to access commodities from the United States Department of Agriculture (USDA). These foods are to be used in the preparation of congregate and home-delivered meals by nutrition services programs.

**Operating Budget** - A plan of financial operation embodying an estimate of proposed expenditures for the calendar year and the proposed means of financing them (revenue estimates).

**Other Direct Program Expenses** – Other Direct expenses include professional and contract services, travel, training, insurance and bonding, public education, meetings, office supplies, and service delivery costs.

**Other Income** – Other income includes revenues for Transportation Bus Fares, Geographic Information Systems (GIS) Services, Program Income for the Area Agency on Aging, Investment income, ETRDC & CLC Service Fees, Chapman Revolving Loan fees, and match for Transportation operations provided by the Health & Human Services Commission through the Area Agency on Aging Division.

**Pass Through (Expenses)** – Funds which the East Texas Council of Governments has oversight and monitoring responsibilities through contractual agreements with various sub-recipients for the delivery of service in the fourteen-county region.

**Performance Measure** - Divisional units of measurement in performance, measurable functions, i.e., passenger miles, job postings filled, meals delivered, etc.

**Personnel (Expenses)** – Personnel costs include salaries and benefits for employees. Full time employees receive benefits which include paid leave (vacation, sick, holidays), longevity, workers compensation, pension, and medical/dental insurance.

**Regional Technology Solutions** - new Information Technology (IT) Support services for our region's jurisdictions needing special project and/or daily operational support.

**Revenue Earned** The determination as to when revenue is earned is dependent on the language in each specific grant. For example, if you have a cost-reimbursement grant (which is the most common) you would recognize grant revenue equal to the amount of allowable expenses you incurred.

**RPO (Rural Planning Organization)** – An organization of the 14-county ETCOG counties, established to coordinate all multimodal transportation planning for the region.

**Service Program** – The collective, associated services funded through a variety of Federal and State Awards managed by the four major operating Divisions of ETCOG (Area Agency on Aging, Public Safety, Transportation, and Workforce and Economic Development)

**Shared Costs** – Shared costs are costs that have been incurred for common or joint purposes. These costs benefit more than one cost objective and cannot be readily identified with a particular final cost objective without effort disproportional to the results achieved.

**SNAP (Supplemental Nutrition Assistance Program)** - Seeks to provide employment services to those individuals receiving food stamps with the goal of self-sufficiency.

**Special Revenue Fund** - A fund used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specific purposes. GAAP only requires the use of special revenue funds when legally mandated. Each ETCOG Grant Fund is a Special Revenue Fund and is used to account for all grant related financial activity (Divisional budgets).

**State Awards** – State revenues for ETCOG come from the Texas Workforce Commission (TWC), the Texas Department of Aging and Disability Services (DADS), the Office of the Governor Criminal Justice Division (CJD), the Texas Commission on Environmental Quality (TCEQ), the Commission on State Emergency Communications (CSEC), the Texas Department of Transportation, and the Veterans Benefits Administration

**TANF (Temporary Assistance for Needy Families)** - Employment services which are offered through the Choices Program to recipients of TANF. This program helps individuals receiving time limited cash assistance to find long-term employment and self-sufficient wages.

**Texas County and District Retirement System (TCDRS)** - a statewide agent multiple-employer defined benefit pension plan that ETCOG entered in December 2021. TCDRS is financially strong with a \$45-billion trust that partners with more than 830 employers to provide retirement, disability and survivor benefits to more than 345,000 Texans. A unique savings-based plan design and disciplined funding ensure that benefits are reliable and costs more predictable for employers.

**Texas Department of Agriculture (TDA-CDBG)** - The purpose of this program is to provide technical assistance in the area of community development and in part “create jobs through expansion and retention of businesses.”

**Title III Part B** –To encourage State Agencies on Aging and Area Agencies on Aging to concentrate resources to develop and implement comprehensive and coordinated community-based systems of service for older individuals via Statewide planning, and area planning and provision of supportive services, including multipurpose senior centers. The objective of these services and centers is to maximize the informal support provided to older Americans to enable them to remain in their homes and communities. Providing transportation services, in-home services, and caregiver support services, this program ensures that elders receive the services they need to remain independent.

**Title III Part C1 & C2** -To provide grants to States to support nutrition services including nutritious meals, nutrition education and other appropriate nutrition services for older Americans in order to maintain health, independence, and quality of life. Meals may be served in a congregate setting or delivered to the home, if the older individual is homebound.

**Title III Part D** - To develop or strengthen preventive health service and health promotion systems through designated State Agencies on Aging and Area Agencies on Aging. Funds are provided for disease prevention and health promotion services including health risk assessments; routine health screening; nutrition screening; counseling and educational services for individuals and primary care givers; health promotion; physical fitness; home injury control and home safety screening; screening for the prevention of depression, and referral to psychiatric and psychological services; education on availability of benefits and appropriate use of preventive services; education on medication management; information concerning diagnosis, prevention, and treatment of neurological and organic brain dysfunction; and counseling regarding social services and follow-up health services.

**Title III Part E** - To assist States, Territories in providing multifaceted systems of support services for: (1) Family caregivers; and (2) grandparents or older individuals who are relative caregivers. Services to be provided include: information to caregivers about available services; assistance to caregivers in gaining access to the services; individual counseling, and caregiver training to caregivers to assist the caregivers in making decisions and solving problems relating to their caregiving roles; respite care to enable caregivers to be temporarily relieved from their caregiving responsibilities; and supplemental services, on a limited basis, to complement the care provided by caregivers.

**Title VII EAP** - To support activities to develop, strengthen, and conduct programs for the prevention, detection, assessment, and treatment of, intervention in, investigation of, and response to elder abuse, neglect, and exploitation (including financial exploitation).

**Title VII OAG** - The principal role of this Ombudsman Program is to investigate and resolve complaints made by or on behalf of residents of nursing homes or other long-term care facilities. Ombudsmen also promote policies and practices needed to improve the quality of care and life in long-term care facilities and educate both consumers and providers about residents' rights and safe care practices.

**Trade Adjustment Assistance Services** - The Trade Adjustment Assistance (TAA) provides training and job search/relocation assistance to individuals who lose their manufacturing jobs due to foreign imports.

**TWC (Texas Workforce Commission)** – The state agency charged with overseeing and providing workforce development services to employers and job seekers of Texas. TWC strengthens the Texas economy by providing the workforce development component of the Governor's economic development strategy, by focusing on the needs of employers which gives Texas the competitive edge necessary to draw business to the state.

**TxDOT (Texas Department of Transportation)**- Transportation Code, Chapter 455, authorizes the State to assist the sub recipient in procuring aid for the purpose of establishing and maintain public and mass transportation projects and to administer funds appropriated for public transportation under Transportation Code, Chapter 456. The Texas Department of Transportation has been designated to receive federal funds under the Rural Public Transportation Grant Program, to administer a statewide Rural Public Transportation Grant Program, and to provide state funds to match federal funds.

**US Department of Transportation** – Title 49 Section 5311 of the US Transportation Code provides that eligible recipients may receive federal funds through the Rural Public Transportation Grant Program, a federal assistance program administered by the Federal Transit Administration to enhance the access of persons living in rural area to health care, shopping, education, recreation, public services, and employment by encouraging the maintenance, development, improvement, and use of passenger transportation systems.

**VETS (Veterans' Employment Services)** - Program where Vietnam era veterans, disabled veterans, and recently separated veterans can receive job search assistance, education, and training. The services of this program are provided by employees of the Texas Veterans Commission with the Board responsible for housing those employees in the Workforce Centers and coordinating their activities with the rest of the system.

**WCI (Workforce Commission Initiatives)** - The WCI funding is provided for the purpose of supporting the delivery of services to workers and employers. The purpose of this Grant Award is to fund projects that strengthen and add value to the delivery system in its workforce area.

**WIOA (Workforce Innovation and Opportunity Act)** - WIOA is legislation enacted to improve the nation's workforce development system and help put Americans back to work. It provides a system for the preparation of workers for the 21st century workforce, while helping businesses find the skilled employees they need to compete and create jobs in America.

**WSET (Workforce Solutions East Texas)** - Workforce Solutions East Texas is a community partnership providing no-cost recruitment and employment services to businesses and job seekers in the East Texas area. The mission is to improve the quality of life in East Texas through economic development by providing a first-class workforce for present and future businesses.